The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on October 13th, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT:	Ken East Bill Diedrichsen Greg Seitz Juan Vazquez John Sciarappa
MEMBERS ABSENT:	
ALSO PRESENT:	Rob Villee, Executive Director Chris Muccie, Superintendent Mitch Jacobs, Attorney Anthony LoBrace, Attorney Bob Fisher, Engineer Michelle Hu, Director of Finance Tina Zavolas, Bus. Operations Mgr. Tina Cheng, Bus. & Accts. Mgr. Dan Edgeworth, Ass. Ops. Manager
CITIZENS PRESENT:	

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on October 13th, 2026. The motion was seconded by Mr. Seitz.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *
Mr. Villee presented his report with no further addition(s):

Superintendent's Report *
Mr. Muccie presented his report with no further addition(s):

Engineer's Report *
Mr. Bob Fisher presented his report with no further addition(s):

ENGINEERING COMMITTEE:

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

NEW BUSINESS

- **Resolution #2026-10-01: Authorizing the Change Order for the Rehabilitation of the Deep Woods Pumping Station Under the North Jersey Wastewater Cooperative Purchasing Group**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East		X	X			
Greg Seitz			X			
John Sciarappa			X			
William Diedrichsen	X		X			
Juan Vazquez			X			

- **Resolution #2026-10-02: Group Affidavit for 2025 Audit**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa			X			
William Diedrichsen		X	X			
Juan Vazquez			X			

- **Resolution #2026-10-03: Approving the 2025 Audit**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East			X			
Greg Seitz			X			
John Sciarappa		X	X			
William Diedrichsen	X		X			
Juan Vazquez			X			

- **Resolution#2026-10-04: Introducing the 2027 Budget**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa			X			
William Diedrichsen		X	X			
Juan Vazquez			X			

- **Resolution #2026-10-05: Making Application to the Local Finance Board**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa			X			
William Diedrichsen		X	X			
Juan Vazquez			X			

- **Resolution #2026-10-06: Approving Contract for the Executive Director**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East			X			
Greg Seitz			X			
John Sciarappa			X			
William Diedrichsen	X		X			
Juan Vazquez		X	X			

BILLS

Resolution to authorize paying the bills in the amount of $302,213.62 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Sciarappa, and adopted on the following roll call vote:

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa		X	X			
William Diedrichsen			X			
Juan Vazquez			X			

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(October 2026 Operating Expenses)	$ 228,227.84
(November 2026 Salaries)	$ 73,985.78
Total Transfers:	$ 302,213.62

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of $228,227.84 and to Kearny Bank payroll account for the payroll of November 2026 in the amount of $73,985.78 was offered by Mr. East, seconded by Mr. Sciarappa, and adopted on the following roll call vote:

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa		X	X			
William Diedrichsen			X			
Juan Vazquez			X			

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to PS & S in the amount of $11,750.00 for Wampum Pump Station replacement design and May Engineering fee, PS & S in the amount of $17,097.46 for Wampum Pump Station Replacement Design & August Engineering fee and to Sulzer Pump for Maxwell Pump Station in the amount of $9,238.12 was offered by Mr. East, seconded by Mr. Sciarappa, and adopted on the following roll call vote:

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa			X			
William Diedrichsen		X	X			
Juan Vazquez			X			

EXECUTIVE SESSION

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 5:39pm.

Business Operations Manager

**** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***