

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on May 12, 2026, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Bill Diedrichsen
Greg Seitz
Juan Vazquez
John Sciarappa

MEMBERS ABSENT:

ALSO PRESENT: Rob Vilee, Executive Director
Chris Muccie, Superintendent
Bob Fisher, Engineer
Mitch Jacobs, Attorney
Anthony LoBrace, Attorney
Michelle Hu, Director of Finance
Tina Zavalas, Bus. Operations Mgr.
Tina Cheng, Bus. & Accts. Mgr.
Dan Edgeworth, Asst. Ops. Mgr.

CITIZENS PRESENT:

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on May 12, 2026. The motion was seconded by Mr. Seitz.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Vilee presented his report with no further addition(s):

Superintendent's Report *

Mr. Muccie presented his report with no further addition(s):

Engineer’s Report *

Mr. Bob Fisher presented his report with the following addition(s): Wampum Pump Station surveyors completed, report by the 18th. Eatontown Senior Housing to add 61 additional units. Broadway Ices sinks not connected to grease trap. Rules and Regulations are still in review.

ENGINEERING COMMITTEE:

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

NEW BUSINESS

- **Resolution #2026-05-01: Central Jersey Health Insurance Fund Membership Renewal**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz		X	X			
John Sciarappa			X			
William Diedrichsen			X			
Juan Vazquez			X			

- **Resolution #2026-05-02: Updating to Personnel Policy**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz		X	X			
John Sciarappa			X			
William Diedrichsen			X			
Juan Vazquez			X			

- **Resolution #2026-05-03: Awarding Contract for Upgrade of the Deepwood Pump Station to Pumping Services, Inc**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
Ken East	X		X			
Greg Seitz			X			
John Sciarappa		X	X			
William Diedrichsen			X			
Juan Vazquez			X			

BILLS

Resolution to authorize paying the bills in the amount of \$151,669.48 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Vazquez, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Juan Vazquez, John Sciarappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(May 2026 Operating Expenses) \$ 87,849.53

(June 2026 Salaries) \$ 63,819.94

Total Transfers: \$ 151,669.48

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$87,849.53 and to Kearny Bank payroll account for the payroll of April 2026 in the amount of \$63,819.94 was offered by Mr. East, seconded by Mr. Vazquez, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Juan Vazquez, John Sciarappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: None

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to PS & S in the amount of \$1,655.00 for Wampum Pump Station replacement Design and March 2026 Engineering fee was offered by Mr. East, seconded by Mr. Vazquez, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Juan Vazquez, John Sciarappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: None

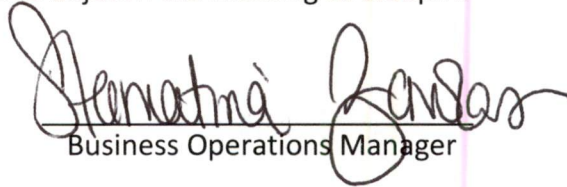
EXECUTIVE SESSION

The Board went into executive session at 5:34PM to discuss:

- Negotiations & Personnel

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 6:01pm.


Business Operations Manager

**** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***