

## 2026 REORGANIZATION MEETING DETAILED AGENDA

### APPOINTMENT OF TEMPORARY CHAIR ELECTION OF OFFICERS:

#### ELECTION OF CHAIR

Motion to nominate \_\_\_Ken East\_\_\_\_\_ as **Chair** of the Eatontown Sewerage Authority for a term of one (1) year effective February 10, 2026.

**Motion:** \_\_\_\_\_Bill Diedrichsen\_\_\_\_\_ **Second:** \_\_\_\_\_John Sciarappa\_\_\_\_\_

#### Any Other Nominations:

Motion to nominate \_\_\_\_\_ as **Chair** of the Eatontown Sewerage Authority for a term of one (1) year effective February 10, 2026.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

#### Close Nominations:

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Vote:** Ayes: 5 Nays \_\_\_\_\_

#### ELECTION OF VICE-CHAIR

Motion to nominate \_\_\_Greg Seitz\_\_\_\_\_ as **Vice-Chair** of the Eatontown Sewerage Authority for a term of one (1) year effective February 10, 2026.

**Motion:** \_\_\_\_\_Ken East\_\_\_\_\_ **Second:** \_\_\_\_\_Bill Diedrichsen\_\_\_\_\_

#### Any Other Nominations:

Motion to nominate \_\_\_\_\_ as **Vice-Chair** of the Eatontown Sewerage Authority for a term of one (1) year effective February 10, 2026.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

#### Close Nominations:

**Vote:** Ayes: 5 Nays \_\_\_\_\_

### ELECTION OF SECRETARY

Motion to nominate \_\_John Sciarappa\_\_\_\_\_ as **Secretary** of the Eatontown Sewerage Authority for a term of one (1) year effective February 10, 2026.

**Motion:** \_\_\_\_\_Ken East\_\_\_\_\_ **Second:** \_\_\_\_\_Greg Seitz\_\_\_\_\_

#### Any Other Nominations:

Motion to nominate \_\_\_\_\_ as **Secretary** of the Eatontown Sewerage Authority for a term of one (1) year effective February 10, 2026.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

#### Close Nominations:

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Vote: Ayes:**\_\_5\_\_ **Nays** \_\_\_\_\_

### APPOINTMENT OF COMMITTEES

Eatontown Sewerage Authority that the committee members are confirmed as follows:

- (a) Finance Committee – Ken East, Greg Seitz
- (b) Engineering Committee – Bill Diedrichsen, Joh Sciarappa
- (c) Personnel Committee - Greg Seitz, Ken East
- (d) Technology Committee – Bill Diedrichsen, Juan Vazquez

**RESOLUTION 2026-02-01**  
**CONFIRMING APPOINTMENT OF GENERAL COUNSEL**

**WHEREAS**, there exists the need for legal services for the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, and

**WHEREAS**, funds are or will be available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, that **JOHN NAPOLITANO** of **CLEARY GIACOBBE ALFIERI JACOBS** is hereby appointed **Authority General Counsel** for the Eatontown Sewerage Authority for a term of one (1) year ending February 9, 2027.

**WHEREAS** this appointment and the award of a contract was made through a “Fair and Open Process” pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**WHEREAS** this professional is being appointed after the Board’s review of qualifications submitted by this and like professionals for the same position; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in one of the designated official newspapers within ten (10) days of its passage as required by Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen			x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz		x	x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-02**  
**CONFIRMING APPOINTMENT OF LABOR COUNSEL**

**WHEREAS**, there exists the need for legal services for the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, and

**WHEREAS**, funds are or will be available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, that **CLEARY GIACOBBE ALFIERI JACOBS** is hereby appointed **Authority Labor Counsel** for the Eatontown Sewerage Authority for a term of one (1) year ending February 9, 2027.

**WHEREAS** this appointment and the award of a contract was made through a “Fair and Open Process” pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**WHEREAS** this professional is being appointed after the Board’s review of qualifications submitted by this and like professionals for the same position; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in one of the designated official newspapers within ten (10) days of its passage as required by Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen			X			
John Sciarappa		x	X			
Ken East	x		X			
Greg Seitz			X			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-03**  
**CONFIRMING APPOINTMENT OF AUDITOR**

**WHEREAS**, there exists the need for accounting and auditing services for the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth; and

**WHEREAS**, funds are or will be available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, that **ROBERT S. OLIWA** of **OLIWA AND COMPANY** is hereby appointed **Authority Auditor** for a term of one (1) year ending February 9, 2027.

**WHEREAS** this appointment and the award of a contract was made through a “Fair and Open Process” pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**WHEREAS** this professional is being appointed after the Board’s review of qualifications submitted by this and like professionals for the same position; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in one of the designated official newspapers within ten (10) days of its passage as required by Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen		x	x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-04**  
**CONFIRMING APPOINTMENT OF AUTHORITY ENGINEER**

**WHEREAS**, the Eatontown Sewerage Authority (“Authority”) has a need for an Authority Engineer; and

**WHEREAS**, the Authority Engineer to perform all engineering services required in the operation of the Authority; and

**WHEREAS**, the Authority previously distributed requests for proposals for professional engineering services to serve as the Authority Engineer; and

**WHEREAS**, the proposal submitted by PS&S (Paulus, Sokolowski, & Sartus) was deemed the responsible proposal submitted to the Authority; and

**WHEREAS**, the Board desires to award the contract to PS&S in accordance with the terms of their proposal for professional engineering services; and

**WHEREAS**, this contract is being awarded under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) fair and open process for professional services; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Eatontown Sewerage Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. **PS&S**, be and is hereby appointed as Authority Engineer, effective February 10, 2026 through February 9, 2027 to perform all engineering services required in the operation of the Authority, subject to negotiation of a professional services contract acceptable to the Authority's Executive Director and Authority Attorney. The rate Schedule remains the same as the contract submitted to the Authority.
3. The Authority's Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized and directed to execute the contract with PS&S and any other documents required to effectuate the intent and purpose of this Resolution.
4. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.
5. This Resolution shall take effect immediately.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen		X	X			
John Sciarappa			X			
Ken East	X		X			
Greg Seitz			X			
Juan Vazquez			X			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

## **RESOLUTION 2026-02-05**

### **CONFIRMING APPOINTMENT OF PROJECT ENGINEERS**

**WHEREAS**, the Eatontown Sewerage Authority ("Authority") has a need for an Authority Project Engineer; and

**WHEREAS**, the Authority Project Engineer will oversee engineering services at various stages from conception to completion and will assist the Executive Director in responding to and managing project engineering issues as they arise; and

**WHEREAS**, the Authority previously distributed requests for proposals for professional engineering services to serve as the Authority Project Engineers; and

**WHEREAS**, the proposals submitted by JMT; T&M; AND COLLIERS were deemed the responsible proposers submitted to the Authority; and

**WHEREAS**, the Board desires to award contracts to JMT; T&M; AND COLLIERS in accordance with the terms of their proposals for professional engineering services to serve as the Authority Project Engineer; and

**WHEREAS**, this contract is being awarded under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) fair and open process for professional services; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED** by the Eatontown Sewerage Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. **JMT; T&M AND COLLIERS**, be and are hereby appointed as Authority Project Engineers, effective February 10, 2026 through February 9, 2027 to perform all project engineering services as assigned in the operation of the Authority, subject to negotiation of a professional services contracts acceptable to the Executive Director and Authority Attorney. The rate Schedule remains the same as the contracts submitted to the Authority.
3. The Authority's Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized and directed to execute the contracts with JMT; T&M; AND COLLIERS and any other documents required to effectuate the intent and purpose of this Resolution.
4. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.



5. This Resolution shall take effect immediately.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen	x		x			
John Sciarappa			x			
Ken East			x			
Greg Seitz		x	x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-06**  
**CONFIRMING APPOINTMENT OF BOND COUNSEL**

**WHEREAS**, there exists the need for bond counseling services for the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth; and

**WHEREAS**, funds are or will be available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, that **DREW STAUFFER** of **McLAUGHLIN, STAUFFER, and SHAKLEE, P.E.** is hereby appointed **Authority Bond Counsel** for a term of one (1) year ending February 9, 2027.

**WHEREAS** this appointment and the award of a contract was made through a “Fair and Open Process” pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**WHEREAS** this professional is being appointed after the Board’s review of qualifications submitted by this and like professionals for the same position; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in one of the designated official newspapers within ten (10) days of its passage as required under Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen			x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez		x	x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-07**  
**DESIGNATING REGULAR MEETINGS**

**BE IT RESOLVED** that the **second Tuesday of every month at 5:00 PM** prevailing time be and is hereby designated as the regular meeting of the Eatontown Sewerage Authority at Borough Hall, 47 Broad Street, Eatontown, New Jersey.

**BE IT FURTHER RESOLVED** by the Eatontown Sewerage Authority that the regular monthly meeting dates for the year **2026** are as follows:

<p><b>March 10, 2026</b></p> <p><b>April 14, 2026</b></p> <p><b>May 12, 2026</b></p> <p><b>June 9, 2026</b></p> <p><b>July 14, 2026</b></p> <p><b>August 11, 2026</b></p>	<p><b>September 8, 2026</b></p> <p><b>October 13, 2026</b></p> <p><b>November 10, 2026</b></p> <p><b>December 8, 2026</b></p> <p><b>January 12, 2027</b></p> <p><b>February 9, 2027 - Reorganization Meeting</b></p>
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ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen		x	x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-08**

**DESIGNATING DEPOSITORIES AND SIGNATORIES**

**BE IT RESOLVED** that **TD BANK, KEARNY BANK, and STATE of NEW JERSEY CASH MANAGEMENT FUND** be and are hereby designated as the official depositories for the Eatontown Sewerage Authority; and

**BE IT FURTHER RESOLVED** that any drafts, checks or other like instruments demanded by the Authority upon any accounts maintained in said banks be signed two (2) of the following Officers; Executive Director, Finance Director, Business Operations Manager, or Chair of the Authority. as each account may require.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen			X			
John Sciarappa		X	X			
Ken East	X		X			
Greg Seitz			X			
Juan Vazquez			X			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-09**  
**FIXING REGULAR ORDER OF BUSINESS**

**BE IT RESOLVED THAT** the **Regular Order of Business** of the Eatontown Sewerage Authority to be conducted at its regular meetings shall be:

- 1. Public Meeting Act**
- 2. Roll Call**
- 3. Reading and Approval of Minutes**
- 4. Remarks of Citizens**
- 5. Reports of Committees**
- 6. Reports of Executive Director, Superintendent, and Engineer**
- 7. Progress of Projects**
- 8. Unfinished Business**
- 9. New Business**
- 10. Communications and Bills**
- 11. Approval of Transfers and Treasurer's Report**
- 12. Executive Session**
- 13. Adjournment**

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen			X			
John Sciarappa			X			
Ken East	X		X			
Greg Seitz			X			
Juan Vazquez		X	X			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-10**  
**DESIGNATING OFFICIAL ONLINE NEWS PUBLICATION**

**WHEREAS**, P.L. 2025, c. 72 establishes new requirements for the publication of legal notices by public entities, including mandatory publication on a public entity's official Internet website beginning March 1, 2026; and

**WHEREAS**, section 5 of P.L. 2025, c. 72 requires that, from January 1, 2026 through December 31, 2026, a public entity provide an advertisement at least twice per month in an eligible online news publication stating that the complete text of each legal notice may be obtained or viewed on the public entity's official Internet website beginning March 1, 2026; and

**WHEREAS**, an "eligible online news publication" is defined by statute and must meet specific requirements relating to accessibility, searchability, archival retention, geographic circulation, and free public access; and

**WHEREAS**, APP.Com represents that it meets the statutory requirement to qualify as an eligible online news publication under P.L. 2025, c. 72; and

**WHEREAS**, the Eatontown Sewerage Authority ("AUTHORITY") desires to designate a qualifying online news source to ensure compliance with the bi-monthly notice requirement and to provide clarity and consistency for public legal notice publication for the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Eatontown Sewerage Authority ("AUTHORITY") that, for the period January 1, 2026 through December 31, 2026, the Authority shall publish the required bi-monthly

legal notice in APP.com, which is hereby designated as a qualifying online news source for that statutory purpose.

**BE IT FURTHER RESOLVED** that this designation shall not be construed to require publication of any legal notice in an online news publication except as expressly required or permitted by law.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen		x	x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-11**  
**ADOPTION OF 2026 CASH MANAGEMENT PLAN**

BE IT RESOLVED by the Commissioners of the Eatontown Sewerage Authority, Borough of Eatontown, County of Monmouth, State of New Jersey that for the year 2026, the following shall serve as the cash management plan of the Eatontown Sewerage Authority.

The Finance Director and Executive Director is directed to use this cash management plan as the guide in depositing and investing the Sewerage Authority's funds.

EATONTOWN SEWERAGE AUTHORITY  
2026 CASH MANAGEMENT PLAN

The following Plan constitutes the Cash Management Plan and investment policy of the Eatontown Sewerage Authority (hereinafter "Authority") adopted in accordance with N.J.S.A. 40A: 5-14

**CASH MANAGEMENT AND INVESTMENT OBJECTIVES.**

The objectives are as follows:

1. Preservation of capital,
2. Adequate safekeeping of assets,
3. Maintenance of liquidity to meet operating needs,
4. Diversification of Authority's portfolio to minimize risks associated with individual investments,
5. Maximization of total return, consistent with risk levels specified herein,
6. Investment of assets in accordance with State and Federal Laws and Regulations,
7. Accurate and timely reporting of interest earnings, gains and losses,
8. Stability in the value of the Authority Net Position.

**PERMITTED INVESTMENTS**

Investments shall be limited by the express authority of the Local Fiscal Affair Law, N.J.S.A. 40A:5-15.1 and except as otherwise specifically provided for herein, the Authority Executive Director (hereinafter "Director") is hereby authorized to invest the public funds covered by this plan, To the extent not otherwise held in deposits, in the following permitted investments:

1. Bond or other obligations of the United States of America or obligations guaranteed by the United States of America,
2. Government Money Market Mutual Funds,
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other, external factor,
4. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Authorities,
5. Government Investment Pools,
6. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (C.52:18A 90.04), or
7. Agreements for the repurchase of fully collateralized securities, if:
  - a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) Of this subsection;
  - b. The custody of collateral is transferred to a third party,



- c. The maturity of the agreement is not more than 30 days,
- d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970 (as Amended), c.236 (C. 17:9-41), and
- e. A master repurchase agreement providing for the custody and security of collateral is executed.

### **AUTHORIZED DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in the Plan which must be covered by the Government Unit Protection Act (hereinafter "GUPA), including any certificates of deposit, which are not otherwise invested in Permitted Investments as provided for in this plan:

Kearny Bank of New Jersey-which is hereby designated as the primary banking institution

TD Bank – Trustee

NJ Cash Management Fund

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Authority Executive Director.

### **AUTHORITY FOR INVESTMENT MANAGEMENT**

The Authority Executive Director and Finance Manager are directed to make authorized investments, which shall be consistent with this Plan and all appropriate regulatory constraints.

Institution(s) will be designated as firm(s) with whom the Authority Executive Director may deal with for purposes of buying and selling securities identified in this Plan as Permitted Investments by joint decision of the Authority Executive Director and the Authority Member Chairman.

The institution(s) shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Authority Executive Director.

### **AUDIT**

This Plan and all matters pertaining to the implementation of it, shall be subject to the Authority's annual audit. The Authority reserves the right to audit the Plan more frequently.

### **SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any deposit or Permitted Investment involves a document or security, which is not physically held by the Authority, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investment in the name of the Authority to assure that there is no unauthorized use of the funds or the Permitted Investments or deposits. The purchase of any Permitted Investment that involves securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Authority or by a third-party custodian prior to or upon the release of the Authority's payment.

To assure that all parties with whom the Authority deals either by way of Authority deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Authority Executive Director.

### **REPORTING REQUIREMENTS**

Monthly, the Authority Executive Director shall provide the Authority Members a written report of any deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- a. Prior month end bank and investment balances

- b. Any purchases or maturities of investments in the prior month/upcoming
- c. Earned interest income for the prior month
- d.

### **CASH MANAGEMENT**

All monies shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

The Authority Executive Director shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of established balances are kept in interest bearing accounts or promptly credited into the investment portfolio. Cash may be withdrawn from investment pools under the discretion of the Authority Executive Director only to fund Authority operations.

### **AUTHORIZED SIGNATORIES AND VERIFICATION**

All checks require two(2) signatures. Any two individuals included on the Resolution for authorized signers can sign on checks.

The Authority Finance Director is authorized to effect electronic fund transfers to investment accounts and make electronic payments to vendors that do not accept payments via check. Verification is required by any two (2) of the following positions:

- a. Authority Executive Director
- b. Finance Director
- c. Business Operations Manager

### **DEVIATIONS/AMENDMENTS**

Any recommendation regarding a deviation or amendment to the Cash Management Plan (to extent permitted by law then in effect), must first be approved by the Members of the Authority.

### **TERM OF PLAN**

The plan shall be in effect from the February reorganization meeting to the subsequent February reorganization meeting. Attached to this plan is a resolution of the Members of the Authority approving this Plan for such year. The Plan may be amended from time to time. To the extent that the Members of the Authority adopts any amendment, the Authority Executive Director is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

### **DEFINITIONS**

A. Government Money Market Mutual Funds. Investment companies or investment trusts:

- 1. Which are registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7,
- 2. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities, and

Which have:

- a. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization, or
- b. Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent 60 months and with assets under management in excess of \$500 million.

B. Local Government Investment Pools, Investment pools:

- 1. Which are managed in accordance with 17 C.F.R. sec. 270.2a-7,
- 2. Which are rated in the highest category by a nationally recognized statistical rating agency,
- 3. Which are limited to U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities,
- 4. Which are in compliance with rules adopted to the "Administrative Procedure Act, P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for the disclosure and reporting requirements, and other provisions deemed necessary by the Board to provide for the safety, liquidity and yield of the investments.

5. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions, cannot reasonably be expected, at the time of the interest rate adjustment, to have a market value that approximates their par value, or utilize an index that does not support a stable net asset value, and
6. Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within the State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen			x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez		x	x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**RESOLUTION 2026-02-12**  
**DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** that the **ASBURY PARK PRESS** are the official newspapers of the Eatontown Sewerage Authority effective February 10, 2026 through February 9, 2027.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen	x		x			
John Sciarappa			x			
Ken East			x			
Greg Seitz		x	x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

**. RESOLUTION 2026-02-13****To Designate Tina Cheng as the Public Agency Compliance Officer for the State of NJ EEO Monitoring Program**

BE IT RESOLVED by the Commissioners of the Eatontown Sewerage Authority (“Authority”) that Peter J. Canal be and is hereby re-appointed as the Eatontown Sewerage Authority Public Agency Compliance Officer (“PACO”) for all matters concerning Affirmative Action Regulations pursuant to P.L. 2175 c.127. BE IT FURTHER RESOLVED, a copy of this resolution be filed with the State of New Jersey Department of Treasury Affirmative Action Officer.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen		x	x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director

## **RESOLUTION 2026-02-14**

### **Adopting Authority Indemnification Resolution**

**WHEREAS,** The Governing Body of the Eatontown Sewerage Authority ("Authority") declares that:

Section 1. Except as hereinafter provided, the Eatontown Sewerage Authority, hereinafter known as the ("Authority") shall, upon the request of any present or former official, employee or appointee of the Authority provide for indemnification and legal defense of any civil action brought against said person or persons arising from an act or omission falling within the scope of their public duties.

Section 2. Pursuant to NJSA 59:10-4, the indemnification and defense provided for in this ordinance shall include exemplary or punitive damages resulting from the employee's civil violation of State or federal law if, in the opinion of the Eatontown Sewerage Authority the acts committed upon which the damages are based did not constitute actual fraud, actual malice, willful misconduct or an intentional wrong.

Section 3. The terms of this Resolution and the definition of official, employee and appointee are to be construed liberally in order to effectuate the purposes of this Resolution except that these terms shall not mean a) any person who is not a natural person; b) any person while providing goods or services of any kind under any contract with the Authority except an employment contract; c) any person while providing legal or engineering services for compensation unless said person is a full-time employee of the Authority; and d) any person who as a condition of his or her appointment or contract is required to indemnify and defend the Authority and/or secure insurance.

Section 4. The Authority shall provide for defense of and indemnify any present or former official, employee or appointee of the Authority who becomes a defendant in a civil action if the person or persons involved a) acted or failed to act in a matter in which the Authority has or had an interest; b) acted or failed to act in the discharge of a duty imposed or authorized by law; and c) acted or failed to take action in good faith. For purposes of this resolution, the duty and authority of the Authority to defend and indemnify shall extend to a cross-claim or counterclaim against said person.

Section 5. In any other action or proceeding, including criminal proceedings, the Authority may provide for the defense of a present or former official, employee or appointee, if the Authority concludes that such representation is in the best interest of the Authority and that the person to be defended acted or failed to act in accord with the standards set forth in this resolution.

Section 6. Whenever the Authority provides for the defense of any action set forth herein and as a condition of such defense, the Authority may assume exclusive control over the representation of such persons defended and such person shall cooperate fully with the Authority.

Section 7. The Authority may provide for the defense pursuant to this Resolution by authorizing its attorney to act in behalf of the person being defended or by employing other counsel for this purpose or by asserting the right of the Authority under any appropriate insurance policy that requires the insurer to provide defense.

Section 8. This Resolution shall take effect immediately upon passage and publication as required by law.

ROLL CALL	Moved	Seconded	Affirmative	Negative	Abstain	Absent
William Diedrichsen		x	x			
John Sciarappa			x			
Ken East	x		x			
Greg Seitz			x			
Juan Vazquez			x			

I hereby certify that this is a true copy of the resolution, and vote of the Eatontown Sewerage Authority

Dated: February 10, 2026

*Robert A. Villée*

Robert Villée, Executive Director