

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on June 10, 2025, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Greg Seitz
John Sciarappa
Bill Diedrichsen

MEMBERS ABSENT:

ALSO PRESENT: Rob Vilee, Executive Director
Chris Muccie, Superintendent
Ruchit Patel, Engineer
Mitch Jacobs, Attorney
Anthony LoBrace, Attorney
Michelle Hu, Treasurer
Tina Zavalas, Asst. Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance

ALSO ABSENT:

CITIZENS PRESENT: Juan Vasquez

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on May 13th, 2025. The motion was seconded by Mr. Diedrichsen.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Vilee presented his report with no further addition(s).

Superintendent's Report *

Mr. Muccie presented his report with no further addition(s).

Engineer's Report *

Mr. Ruchit Patel presented his report with no further addition(s).

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

- Monmouth Square -Moving along
- Surrey Equities-Old Orchard Golf Course Development – Moving along

NEW BUSINESS

- **Resolution #2025-06-01 Amending the contract of the Executive Director was offered by Mr. East, seconded by Mr. Sciarrappa, and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

- **Resolution #2025-06-02 Authorizing the purchase of office furniture, was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

- **Resolution #2025-06-03 Authorizing Purchasing Computer Equipment and Software Under State Contract, was offered by Mr. East seconded by Mr. Seitz and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East
 NEGATIVE: None
 ABSTENTION: Greg Seitz, John Sciarrappa and Bill Diedrichsen
 ABSENT: None

- **Resolution #2025-06-04 Authorizing Labor for Installing Computer Equipment and Software, was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

BILLS

Resolution to authorize paying the bills in the amount of \$101,404.56 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Sciarrappa, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:
 (June 2025 Operating Expenses) \$ 47,951.85
 (July 2025 Salaries) \$ 53,452.71
 Total Transfers: \$ 101,404.56

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$47,951.85 and to Kearny Bank payroll account for the payroll of July 2025 in the amount of \$53,452.71 was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$1,650.50 for work relating to Cliffwood Ave. Sewer Improvements. was offered by Mr. East, seconded by Mr. Diedrichsen, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: None

EXECUTIVE SESSION

The Board went into executive session at 5:27PM to discuss:

-Personnel Negotiations

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 6:00pm.


Asst. Treasurer

**** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***