

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on May 13, 2025, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Greg Seitz
John Sciarappa
Bill Diedrichsen

MEMBERS ABSENT: Peter Berkley

ALSO PRESENT: Rob Villee, Executive Director
Chris Muccie, Superintendent
Ruchit Patel, Engineer
Mitch Jacobs, Attorney
Anthony LoBrace, Attorney
Michelle Hu, Treasurer
Tina Zavolas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance

ALSO ABSENT:

CITIZENS PRESENT:

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on April 8th, 2025. The motion was seconded by Mr. Seitz.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Villee presented his report with the following addition(s): Mr. Villee stated that

- Eatontown Plaza settled the agreement.
- Monmouth Square will be discussed in Executive Session.
- Liberty Point closes with FMERA on 5/19/25
- Surrey Equities Resolution

Superintendent's Report *

Mr. Muccie presented his report with no further addition(s).

Engineer's Report *

Mr. Ruchit Patel presented his report with no further addition(s).

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

- Monmouth Square (to be discussed in Executive Session)
- Surrey Equities-Old Orchard Golf Course Development – Resolutions below

NEW BUSINESS

- **Resolution #2025-05-01 Authorizing the Purchase of Hach Flow Meters was offered by Mr. East, seconded by Mr. Diedrichsen, and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

- **Resolution #2025-05-02 Authorizing the Executive Director to sign the TWA for Surrey Equities, Developer of Proposed Old Orchard Development, was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

- **Resolution #2025-05-03 AEA State Revolving Funds (did not pass at this time for further information)**

ROLL CALL

AFFIRMATIVE: Ken East
NEGATIVE: None
ABSTENTION: Greg Seitz, John Sciarrappa and Bill Diedrichsen
ABSENT: Peter Berkley

- **Resolution #2025-05-04 Authorizing the Executive Director to sign the TWA for Surrey Equities, Developer of Proposed CarMax Development, was offered by Mr. East, seconded by Mr. Sciarappa, and adopted on the following roll call vote:**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

- **Edmunds GovTech will begin to be backed up to the cloud per board's approval.**

BILLS

Resolution to authorize paying the bills in the amount of \$551,633.79 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(May 2025 Operating Expenses)	\$ 498,181.08
(June 2025 Salaries)	<u>\$ 53,452.71</u>
Total Transfers:	\$ 551,633.79

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$498,181.08 and to Kearny Bank payroll account for the payroll of June 2025 in the amount of \$53,452.71 was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$552.00 for work relating to Sewer Rehab Phase 1, and \$6,173.00 for work relating to Cliffwood Ave. Sewer Improvements, to Municipal Maintenance Company, in the amount of Supply and install a New Sulzer Pump, to National Water Main Cleaning Company in the amount of \$6,933.58 for work relating to Sewer Rehab Phase 1 Retainage Release, was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East

NEGATIVE: None

ABSTENTION: Greg Seitz, John Sciarrappa and Bill Diedrichsen

ABSENT: Peter Berkley

EXECUTIVE SESSION

The Board went into executive session at 5:30PM to discuss:

Surrey Equities

Personnel Negotiations

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 6:01pm.


Asst. Treasurer

**** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***