

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on April 8, 2025, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Greg Seitz
John Sciarappa
Bill Diedrichsen

MEMBERS ABSENT: Peter Berkley

ALSO PRESENT: Rob Villee, Executive Director
Chris Muccie, Superintendent
Ruchit Patel, Engineer
Mitch Jacobs, Attorney
Anthony, Attorney
Michelle Hu, Treasurer
Tina Zavolas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance

ALSO ABSENT:

CITIZENS PRESENT:

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on April 8, 2025. The motion was seconded by Mr. Sciarappa.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Villee presented his report with no further addition(s).

Superintendent's Report *

Mr. Muccie presented his report with no further addition(s).

Engineer's Report *

Mr. Ruchit Patel presented his report with no further addition(s).

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

Eatontown 36 Shopping center accepted Mr. Villee's proposal, as built drawings are to be submitted, to close out project and release escrow.

NEW BUSINESS

- Mr. Bill Diedrichsen was sworn in as a new board member
- **Resolution #2025-04-01 Authorizing the Executive Director and the Board of Secretary to Sign Treatment Works Approval (TWA) Applications**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley

- **Mr. East offered to approve the proposal for Shares Services Technology Services w/ Ocean Computer Group, seconded by Mr. Seitz**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley

- Mr. East requested Committee Descriptions for the board to decide what committee each board member can be a part of.
- Mr. East offered to reimburse Ted Lewis' post-employment health coverage at 75%, seconded by Mr. Seitz.

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarrappa and Bill Diedrichsen

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley

- Mr. East offered a motion to approve PS&S Engineering update our rules & regulations and not exceed the \$17,750 amount in the proposal, seconded by Mr. Seitz.
- Mr. Muccie is in the process of getting a quote for the lawn care of our pump station easements.

BILLS

Resolution to authorize paying the bills in the amount of \$143,195.53 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Sciarappa, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(April 2025 Operating Expenses)	\$ 87,051.57
(May 2025 Salaries)	<u>\$ 56,143.96</u>
Total Transfers:	\$ 143,195.53

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$87,051.57 and to Kearny Bank payroll account for the payroll of May 2025 in the amount of \$56,143.96 was offered by Mr. East, seconded by Mr. Sciarappa, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, John Sciarappa and Bill Diedrichsen
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

EXECUTIVE SESSION

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 5:52pm.


Asst. Treasurer

**** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***