

A Public Hearing for the Amended 2024 Connection Fee of the Eatontown Sewerage Authority was held at 5:00 P.M. on March 11, 2025 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The 2024 connection fee increased from \$2,644.00 to \$4,984.00 and adopted on a unanimous voice vote. The question was raised to Mr. Oliwa and Mr. Jacobs about when the new rate goes into effect and the answer was that it is effective as soon as it is approved (immediately). No public attended the Hearing. The Minutes of the Hearing were transcribed by Kelly Wenzel of Depo Link.

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on March 11, 2025, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

## **ROLL CALL**

MEMBERS PRESENT:           Ken East  
                                     Greg Seitz  
                                     John Sciarappa

MEMBERS ABSENT:           Peter Berkley

ALSO PRESENT:             Rob Vilee, Executive Director  
                                     Chris Muccie, Superintendent  
                                     Ruchit Patel, Engineer  
                                     John Napolitano, Attorney  
                                     Mitch Jacobs, Attorney  
                                     Michelle Hu, Treasurer  
                                     Tina Zavolas, Assistant Treasurer  
                                     Tina Cheng, Office Clerk  
                                     Dan Edgeworth, Maintenance  
                                     Kelly Wenzel, Court Reporter  
                                     Bob Oliwa, Auditor

ALSO ABSENT:               No One

CITIZENS PRESENT:         Bill Diedrichsen

## **APPROVAL OF MINUTES**

Mr. East moved to approve the minutes of the regular meeting held on March 11, 2025. The motion was seconded by Mr. Seitz.

## **REPORTS OF COMMITTEES, MEMBERS, & ENGINEER**

**Executive Director's Report \***

Mr. Villee presented his report with no further addition(s).

**Superintendent's Report \***

Mr. Muccie presented his report with no further addition(s).

**Engineer's Report \***

Mr. Ruchit Patel presented his report with no further addition(s).

**PROGRESS OF PROJECTS**

See attached reports.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- **Consent Agenda**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley

- **Resolution #2025-03-01 Adopting Emergency Purchasing Policy**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley

- **Resolution #2025-03-02 Adopting Purchasing Policy**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley

- **Resolution #2025-03-03 Adopting Purchasing of a Sulzer Pump Under North Jersey Wastewater Cooperative Pricing System Agreement**

**ROLL CALL**

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa  
 NEGATIVE: None  
 ABSTENTION: None  
 ABSENT: Peter Berkley

- **Resolution #2025-03-04 Adopting Revised Emergency Contract Resolutions**

**ROLL CALL**

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa  
 NEGATIVE: None  
 ABSTENTION: None  
 ABSENT: Peter Berkley

**BILLS**

***Resolution to authorize paying the bills in the amount of \$174,798.34 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:***

**ROLL CALL**

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa  
 NEGATIVE: None  
 ABSTENTION: None  
 ABSENT: Peter Berkley

**APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS**

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(March 2025 Operating Expenses) \$ 121,345.63

(April 2025 Salaries) \$ 53,452.71

Total Transfers: \$ 152,205.99

***Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$152,205.99 and to Kearny Bank payroll account for the payroll of April 2025 in the amount of \$53,452.71 was offered by Mr. East, seconded by Mr. Sciarrappa, and adopted on the following roll call vote:***

**ROLL CALL**

**AFFIRMATIVE:** Ken East, Greg Seitz, and John Sciarrappa

**NEGATIVE:** None

**ABSTENTION:** None

**ABSENT:** Peter Berkley

**EXECUTIVE SESSION**

**ADJOURNMENT**

With no further business to address, Mr. East moved to adjourn the meeting at 5:35pm.

  
Assistant Treasurer

***\* All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***