

- 2 The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on January 14, 2025, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Greg Seitz
John Sciarappa

MEMBERS ABSENT: Peter Berkley

ALSO PRESENT: Rob Vilee, Executive Director
Chris Muccie, Superintendent
Ruchit Patel, Engineer
John Napolitano, Attorney
Mitch Jacobs, Attorney
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance
Josh Vogt, Maintenance

ALSO ABSENT: No One

CITIZENS PRESENT:

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on February 11, 2025. The motion was seconded by Mr. Seitz.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Vilee presented his report with no further addition(s).

Superintendent's Report *

Mr. Muccie presented his report with no further addition(s).

Engineer's Report *

Mr. Ruchit Patel presented his report with no further addition(s).

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

- **Monmouth Square**
Discussed in Executive Session.

NEW BUSINESS

- **Resolution #2025-02-01 Authorizing the Authority Closing Out B&B Party Rental Project (Block 1401 Lot 20.01) and Releasing Remaining Escrow Funds**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

- **Resolution #2025-02-02 Authorizing the Authority to waive interest to 94 Oak Lane and agree to payment plan.**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

BILLS

Resolution to authorize paying the bills in the amount of \$152,205.99 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(February 2025 Operating Expenses)

\$ 96,062.03

(March 2025 Salaries)

\$ 56,143.96

Total Transfers:

\$ 152,205.99

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$152,205.99 and to Kearny Bank payroll account for the payroll of March 2025 in the amount of \$56,143.96 was offered by Mr. East, seconded by Mr. Seitz, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, and John Sciarrappa

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley

EXECUTIVE SESSION

Mr. East stated that an executive session was needed to go over personnel matters. The executive session started at 5:30pm and ended at 6:00pm. The board then went into regular session at 6:01pm.

Also note that the executive session was not recorded as in previous meetings as advised by counsel.

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 6:02pm.



Assistant Treasurer

**** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.***