

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on January 14, 2025, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Peter Berkley
Greg Seitz
Lori Flynn

MEMBERS ABSENT: No One

ALSO PRESENT: Rob Villee, Executive Director New
Chris Muccie, Superintendent
Ruchit Patel, Engineer
John Bonello, Attorney
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance
Jodi Howlett, Labor Attorney

ALSO ABSENT: No One

CITIZENS PRESENT:

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on December 10th, 2024. The motion was seconded by Mrs. Flynn.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Villee presented his report with no further addition(s).

Superintendent's Report *

Mr. Muccie presented his report with the following addition(s): The TV truck was driven back to dealer for software update.

Engineer's Report *

Mr. Ruchit Patel presented his report with the following addition(s): Survey will be conducted in the next couple of weeks for Cliffwood sewer improvements.

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

- **Monmouth Square**

Mr. Bonnelo will forward the agreement to Mr. Villee, once his office receives the agreement.

NEW BUSINESS

- **Resolution #2025-01-01 Authorizing the Authority to Enter into 2025 Risk Management Consultant's Agreement with Conner Strong & Buckelew**

ROLL CALL

AFFIRMATIVE: Ken East, Peter Berkley, Greg Seitz, and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

BILLS

Resolution to authorize paying the bills in the amount of \$673,547.58 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mrs. Flynn, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Lori Flynn and Peter Berkley
NEGATIVE: None
ABSTENTION: None
ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:	
(January 2025 Operating Expenses)	\$ 569,431.87
(February 2025 Salaries)	\$ 53,452.71
2024 Annual Employer Appropriation to PERS	<u>\$ 50,690.00</u>
Total Transfers:	\$ 673,574.58

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$569,431.87 and to Kearny Bank payroll account for the payroll of January 2025 in the amount of \$104,142.71 was offered by Mr. East, seconded by Mrs. Flynn, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Lori Flynn and Peter Berkley

NEGATIVE: None

ABSTENTION: None

ABSENT: None

EXECUTIVE SESSION

Mr. East stated that an executive session was needed to go over personnel matters. The executive session started at 5:26pm and ended at 7:00pm. The board then went into regular session at 7:01pm.

Also note that the executive session was not recorded as in previous meetings as advised by counsel.

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 7:02pm.


Assistant Treasurer

*** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.**