

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on November 12 , 2024, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Ken East
Peter Berkley
Greg Seitz
Jeanna Migliaccio
Lori Flynn

MEMBERS ABSENT: No One

ALSO PRESENT: Rob Vilee, Executive Director New
Chris Muccie, Superintendent
Ruchit Patel, Engineer
John Bonello, Attorney
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance
Lee Sherman, Maintenance
Josh Vogt, Maintenance

ALSO ABSENT: No One

CITIZENS PRESENT: No One

EXECUTIVE SESSION

Mr. East stated that an executive session was needed to go over personnel matters. Mr. Vilee suggested to the Board to go into an executive session at the start of the meeting due to three board members needing to depart by 5:45pm. The executive session started at 5:05 pm and ended at 5:45 pm. The board then went into regular session at 5:46pm.

Also note that the executive session was not recorded as in previous meetings as advised by counsel.

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on November 12, 2024. The motion was seconded by Mr. Seitz. Abstained by Mrs. Flynn.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Villee presented his report with the following addition(s): Mr. Villee stated that the Jet Truck nozzles need to be upgraded and that proper working tools are needed in the garage.

Superintendent's Report *

Mr. Muccie presented his report with no further addition(s).

Engineer's Report *

Mr. Ruchit Patel presented his report with no further addition(s).

PROGRESS OF PROJECTS

See attached reports.

UNFINISHED BUSINESS

- **Old Orchard Pump Station Drainage Issue**

TR Weiniger has given its proposal to T&M in the amount of \$13,600.00. Mr. Patel and Mr. Villee will discuss accepting this proposal.

- **Developer Agreement Between U.S. Home and ESA**

Mr. Villee was authorized to execute the developer's agreement.

- **ESA Website**

Ms. Zavolas stated that our updated website is live as of 11.12.24.

- **Cybersecurity Awareness Training**

Mr. Massa set up on the ESA email accounts for those still needing to take the course.

- **ESA Emergency Response Contract (2024-2027)**

Current contracts are set to expire at the end of December 2024. T&M plans to put these contracts out for bid.

- **IT/Support-Upgrades & Maintenance**

The IT Committee and the Executive Director will move to discuss at a later date.

NEW BUSINESS

- **Introduction of 2025 Budget**

Mr. Villee introduced the 2025 Budget for the Board's approval.

- **Resolution Approving the 2025 Budget for State Review**

Mr. Berkley offered a resolution to approve the 2025 budget. The resolution was seconded by Mrs. Flynn. Adopted on the following roll call vote.

ROLL CALL

AFFIRMATIVE: Ken East, Peter Berkley, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

- **Resolution #2024-11-01: Setting Forth Reasons for Delay in Approving the 2025 Budget**

ROLL CALL

AFFIRMATIVE: Ken East, Peter Berkley, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

- **Resolution #2024-11-02: Granting Approval for the Application of 36 Monmouth Plaza Hwy36, BLK/L 2902 /3**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

- **Resolution #2024-11-03: Granting Approval Installation Grease Interceptor to Big City Sandwiches, 115 Hwy 35 (Unit 4)**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

- **Resolution #2024-11-04: Granting Approval Installation Grease Interceptor to Monmouth Mall Barnes & Noble, 180 Hwy 35, BLK/L 1304/1.02**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn

NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

• **Resolution #2024-11-05: Authorizing Selling the Old CCTV Truck in an “as-is” Condition**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

• **Resolution #2024-11-06: Authorizing the Issuance of Not to Exceed \$534,749 Sewer Revenue Bonds, Series 2024, of the ESA to Provide Financing for the Purchase of new CCTV Truck**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

• **Resolution #2024-11-07: Approving Cliffwood Ave. Sewer Design Proposal not to exceed \$132,500.00**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

• **Resolution #2024-11-08: Authorizing Purchasing Tools for Garage**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

• **Resolution #2024-11-09: Authorizing the Upgrade of the Nozzles for Vac Con Truck**

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Jeanna Migliaccio and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

BILLS

Resolution to authorize paying the bills in the amount of \$242,541.00 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Lori Flynn and Jeanna Migliaccio
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(November 2024 Operating Expenses)	\$ 242,541.00
(December 2024 Salaries)	<u>\$ 76,946.41</u>

Total Transfers: \$ 319,487.41

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$242,541.00 and to Kearny Bank payroll account for the payroll of December 2024 in the amount of \$76,946.41 was offered by Mr. East, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Greg Seitz, Lori Flynn and Jeanna Migliaccio
NEGATIVE: None
ABSTENTION: None
ABSENT: Peter Berkley

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 6:15pm.


Assistant Treasurer

*** All reports of Committees, Members, Engineer & Resolutions are available for the public to review in the Authority's office and can also be reviewed online.**