

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on August 8, 2023, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Jeanna Migliaccio, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Jeanna Migliaccio
Brian Charnick
Peter Berkley
Lori Flynn

MEMBERS ABSENT: Kenneth East

ALSO PRESENT: Ted Lewis, Executive Director
John Bonello, Attorney
Ruchit Patel, Engineer
Herb Volner, Superintendent
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Chrystle Hernandez, Office Clerk

CITIZENS PRESENT: None

APPROVAL OF MINUTES

Mr. Berkley moved to approve the minutes of the regular meeting held on August 8, 2023, as submitted. The motion was seconded by Mrs. Flynn and adopted on a unanimous voice vote.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis submitted his report with the following additions:

Mr. Lewis reviewed the resumes for the open Maintenance position that have come in and will be evaluated by the personnel board and himself. Mr. Lewis stated that Chris Muccie passed his C2 exam and is eligible for his salary increase.

Superintendent's Report *

Mr. Volner presented the Superintendent's report with the following additions:

Mr. Volner also updated the board that Chris Muccie passed his C2 exam and Kevin will be scheduled to take it soon. Mr. Volner stated that the phone lines in the garage have been taken over by the Eatontown Police Dept. and he reprogrammed the pump station alarms. Additionally, Mr. Volner proposed to install new pump guide rails as old ones are rotting away. He presented a quote in the amount of \$12,410.00 from Municipal Maintenance Co, that is our emergency contractor.

Based on the Authority Executive Director & Superintendent's recommendation, Mr. Berkley offered a Resolution to approve installing the new guide rails in the amount of \$12,410.00. The Resolution was seconded by Mrs. Flynn and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Ken East

Engineer's Report *

Mr. Patel presented the Engineer's report with no additions.

PROGRESS OF PROJECTS

- **2023 Sewage Collection System Rehabilitation Phase 1**

Mr. Lewis stated that we may not be able to afford this project this year due to budget constraints, however T&M Associates have been working on this and already have a package in place for 2024.

UNFINISHED BUSINESS

- **FMERA – Avenue of Memories Sewer Improvements**

The Authority is still waiting on FMERA and Netflix to review the proposed site development plan.

- **Sun Eagles Golf Course**

T&M is waiting for a response from Martelli regarding the SCADA pack submission. Mr. Schreiber has sent an email to follow up, but no response. SCADA is almost complete. Moving along to be on schedule. The Authority will not give out any more CO approvals until fees are paid.

- **Wilson Avenue Sanitary Sewer Extension**

The lowest bid by James lentile, Inc. was accepted, however later withdrew the bid due to computational errors in their bid calculation. Mr. Lewis suggested award the contract to the second lowest bidder Earle Asphalt Company, contingent upon FMERA, increasing the project costs, and having it reviewed by the state.

- **Low Income Household Water and Sewer Assistance Program**

The Board suggested we remove this topic from the items of discussion in the future as there are no new changes.

NEW BUSINESS

- **Resolution #2023-08-0: Awarding Contract for Wilson Ave. Sanitary Sewer Extension Project to Earle Asphalt Company**

Based on the Authority Executive Director and Engineer's recommendation, Mr. Charnick offered a Resolution awarding the contract to the second lowest bidder Earle Asphalt Company (first bidder

withdrew) Earle Asphalt Company in the amount of \$798,613.13. The Resolution was seconded by Mrs. Flynn and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Ken East

- **Resolution #2023-08-02: Granting approval for a Sanitary Sewer Extension & Grease Interceptor to B&B Party Rentals- 375 South St. Block 1401 Lot 20.01**

Based on the Authority Engineer's recommendations, Mrs. Migliaccio offered a Resolution granting approval for a Sanitary Extension & Grease Interceptor to B&B Party Rentals. The Resolution was seconded by Mr. Berkley and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Ken East

- **Resolution #2023-08-03: Authorizing the ESA to enter a First Amendment to MOU with the FMERA for Wilson Avenue Gravity Sanitary Sewer Extension Project**

Based on the Authority Engineer's recommendations, Mrs. Migliaccio offered a Resolution authorizing the ESA to enter a First Amendment MOU with FMERA for Wilson Avenue Gravity Sanitary Sewer Extension for the increase of project cost not to exceed \$878,905.98. The Resolution was seconded by Mr. Berkley and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Ken East

- **Chris Muccie Certification and Salary adjustment**

Mr. Lewis stated Chris Muccie passed his C2 exam and is eligible for a salary increase of \$5,000. Mr. Charnick offered to approve the salary increase, seconded by Mr. Berkley.

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Ken East

BILLS

Resolution to authorize paying the bills in the amount of \$53,844.49 as submitted from the operating account in Kearny Bank was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Ken East

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:	
(August 2023 Operating Expenses)	\$ 53,844.49
(September 2023 Salaries)	\$ 37,240.03
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Total Transfers:	\$ 91,084.52

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$53,844.49, and to Kearny Bank payroll account for the payroll of September 2023 in the amount of \$37,240.03 was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Ken East

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to Cleary Giacobbe Alfieri Jacobs, LLC in the amount of \$180.00 for work relating to Old Orchard PS Easements for July legal fees, Municipal Maintenance Co, in the amount of \$13,950.00 for installing a submersible pump at the Old Deal Road Pump Station, to T&M Associates in the amount of \$330.76 for work relating to the Old Orchard Pump Station June Contract Administration & Inspection, to T&M Associates in the amount of \$10,850.00 for 2023 Sewer Collection System Rehab Phase 1 June engineering services & to T&M Associates in the amount of \$1,708.50 for 2023 Sewer Collection System Rehab Phase 1 July engineering services, was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Peter Berkley, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Ken East

ADJOURNMENT

With no further business to address, Mrs. Migliaccio moved to adjourn the meeting at 5:34pm

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***