

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on August 9, 2022 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Peter Berkley, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Jeanna Migliaccio
Brian Charnick
Lori Flynn

ALSO PRESENT: Stephen Schreiber, Engineer
John Bonello, Attorney
Herb Volner, Superintendent
Michelle Hu, Treasurer

MEMBERS ABSENT: Kenneth East
Gloria Aderton, Assistant Treasurer

CITIZENS PRESENT: Sal Martelli, Martelli Development
Representatives from Martelli Development

APPROVAL OF MINUTES

Mr. Charnick moved to approve the minutes of the regular meeting held on July 12, 2022. The motion was seconded by Mrs. Migliaccio and adopted on a unanimous voice vote.

REMARKS OF CITIZENS

Mr. Martelli attended the meeting to discuss the possibility of making installment payments on the connection fees owed for the Sun Eagles development. The developer would like to make payments on the units as they're sold post-construction while the Authority policy is for all fees to be paid prior to start of construction. After some discussion, Mr. Bonello and Mr. Lewis suggested that Mr. Martelli draft a written proposal detailing the timeframe for making five payments, one for each of the five development stages (3 residential, 1 affordable housing, 1 commercial). The written proposal will be discussed at the September meeting.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Engineering Committee

There was no committee report.

Executive Director's Report *

Mr. Lewis presented his report with no additions. Mr. Charnick suggested removing the last item on the report going forward, the Borough / Authority relationship, as there has been no movement on this issue as the Borough has yet to present a formal written request for 5% of the Authority's revenue.

Superintendent's Report *

Mr. Volner presented his report with no additions.

Attorney's Report

Mr. Bonello noted that he's been in contact with the Cleary group regarding the Old Orchard pump station construction and the settlement numbers they're proposing aren't based on an actual appraisal but rather on hypothetical future development. He is waiting for the developer's attorney to present a formal offer based on realistic calculations.

Engineer's Report *

Mr. Schreiber presented the Engineer's report with no additions, however, he did provide some background information on why the Borough's Lewis St/Pinebrook Rd capital improvement project has been delayed. The Borough received a grant to improve the street and the Authority was going to undertake any necessary repairs to sewer lines while the road was under construction. Unfortunately, NJ American Water advised the Borough that they intend to upgrade the water main and water tower along that route in 2024 which pushes the road improvement back until then. The DOT grant which the Borough had received had a construction timeframe of two years and that funding was rescinded.

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

Status as previously discussed.

UNFINISHED BUSINESS

- **Borough 2022 Capital Road Program**

Status as noted in Executive Director's report.

- **2022 Sewer Collection System Rehabilitation**

The Engineer is creating a phased proposal for future approval in order to reduce the possibility of as many emergency repairs as possible.

- **Asset Management Plan**

Status as noted in Engineer's report.

- **FMERA – Avenue of Memories Sewer Improvements**

Conference call is scheduled for tomorrow and Mr. Lewis, Mr. Volner, and Mr. Schreiber will be in attendance.

- **Sun Eagle Golf Club Sewer Application**

Status as noted in Engineer's report and after discussion with Mr. Martelli.

NEW BUSINESS

- **Executive Director Job Description**

Mrs. Hu distributed the current job description for the Executive Director position and Mr. Charnick distributed a version with some modifications. Not everyone received both versions so this will be discussed at next meeting.

BILLS

Resolution to authorize paying the bills in the amount of \$480,272.76 as submitted from the operating account in Kearny Bank was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Brian Charnick, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Kenneth East

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(August 2022 Operating Expenses) \$ 480,272.76

(September 2022 Salaries) \$ 35,320.24

Total Transfers: \$ 515,593.00

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$480,272.76, and to Kearny Bank payroll account for the payroll of September 2022 in the amount of \$35,320.24, was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Brian Charnick, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Kenneth East

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$3,195.34 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection, \$8,225.67 for work relating to Old Deal Road and Deep Woods pump, and \$7,186.00 for work relating to the Asset Management Plan and to Cleary Giacobbe Alfieri Jacobs LLC in the amount of \$2,664.00 for Old Orchard Pump Station Easements legal fees was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Brian Charnick, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Kenneth East

ADJOURNMENT

Mr. Schreiber requested that his associate, Kevin O’Keeffe, be permitted to take his place at future meetings as Mr. O’Keeffe is fully qualified to handle the meeting responsibilities and has expressed an interest in being more directly involved with clients. The Board had no objections and will welcome Mr. O’Keeffe at the next meeting. With no further business to address, Mr. Berkley moved to adjourn the meeting at approximately 5:45 p.m.

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority’s office and can also be reviewed online.***