

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on July 11, 2023, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Jeanna Migliaccio, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Jeanna Migliaccio
Brian Charnick
Kenneth East
Peter Berkley
Lori Flynn

MEMBERS ABSENT: None

ALSO PRESENT: Ted Lewis, Executive Director
John Bonello, Attorney
Ruchit Patel, Engineer
Herb Volner, Superintendent
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Chrystle Hernandez, Office Clerk

CITIZENS PRESENT: None

APPROVAL OF MINUTES

Mr. Berkley moved to approve the minutes of the regular meeting held on June 13, 2023, as submitted. The motion was seconded by Mrs. Flynn and adopted on a voice vote.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis submitted his report, with no further additions. Mr. Lewis stated that Mr. Berkley suggested the Authority investigate hiring a third person for the garage. The Authority will move forward with advertising the position.

Superintendent's Report *

Mr. Volner presented the Superintendent's report with no additions. Mr. East asked the status of Mr. Carrino's and Mr. Muccie's C2 license applications. Mr. Volner updated the board that their applications have been submitted for review and NJDEP will schedule the testing date with them.

Engineer's Report *

Mr. Patel presented the Engineer's report with no additions.

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

The project has been completed.

UNFINISHED BUSINESS

- **Asset Management Plan**

The Asset Management Plan has been completed and the board suggested it be closed.

- **FMERA – Avenue of Memories Sewer Improvements**

The Authority is still waiting on FMERA and Netflix to review the proposed site development plan.

- **Sun Eagles Golf Course**

T&M is waiting for a response from Martelli regarding the SCADA pack submission. Mr. Schreiber has sent an email to follow up, but no response. SCADA is almost complete. Moving along to be on schedule.

- **Wilson Avenue Sanitary Sewer Extension**

Mr. Patel stated that T&M has submitted the TWA application to NJDEP. FMERA will contact NJDEP to move the process along. Bidding is scheduled for July 19th at Borough Hall. The Authority will award the contract at the August meeting, if the TWA permit is received beforehand.

- **Low Income Household Water and Sewer Assistance Program**

Mr. Berkley suggested we move this topic to the August meeting, after some more research has been done on what the exact requirements from the state are to sending out to our residents about this program.

- **308 Shark River Road**

The Engineer and Attorney have determined after research that the Authority will not have to reimburse the resident.

NEW BUSINESS

- **Borough Student Intern**

Councilwoman Jones sent email to the Authority asking us to host an intern for 6 weeks. After discussion with the Board, it has been decided that due to lack of office space it is best to not host an intern at this time.

- **2023 Computer Services Proposal**

Mr. Charnick offered a motion to accept the 2023 computer proposal submitted by Charlie Massa, it was seconded by Mr. Berkley and adopted on a unanimous vote.

- **Grease Interceptor Application for Target-Starbucks**

The applicant has installed the grease trap within the Starbucks within the Target building which was not included in the original August 2021 application submitted to the Authority. Upon the review of the documents provided by their engineer and Mr. Volner's inspection, T&M approved the grease trap application.

Based on the Authority Engineer's recommendations, Mr. Berkley offered a Resolution granting approval of a grease interceptor to Target. The Resolution was seconded by Mr. East and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Kenneth East, Peter Berkley, and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

BILLS

Resolution to authorize paying the bills in the amount of \$22,013.21 as submitted from the operating account in Kearny Bank was offered by Mrs. Migliaccio, seconded by Mrs. Flynn, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Kenneth East Peter Berkley, and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(July 2023 Operating Expenses)	\$ 22,013.21
(August 2023 Salaries)	\$ 35,894.41

Total Transfers:	\$ 57,907.62
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Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$22,013.21, and to Kearny Bank payroll account for the payroll of August 2023 in the amount of \$35,894.41, was offered by Mrs. Migliaccio, seconded by Mrs. Flynn, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Kenneth East, Peter Berkley, and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to Cleary Giacobbe Alfieri Jacobs, LLC in the amount of \$522.00 for work relating to Old Orchard PS Easements for June legal fees was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Kenneth East, Peter Berkley, and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

ADJOURNMENT

With no further business to address, Mrs. Migliaccio moved to adjourn the meeting at 5:44pm


Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***