

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on July 9, 2024, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Ken East
Jeanna Migliaccio

MEMBERS ABSENT: Lori Flynn

ALSO PRESENT: Theodore Lewis, Executive Director
Chris Muccie, Superintendent
Ruchit Patel, Engineer
John Bonello, Attorney
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance

CITIZENS PRESENT:

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on July 9, 2024. The motion was seconded by Mr. Berkley.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis presented his report with the following additions: Ms. Fox resigned from the board.

Superintendent's Report *

Mr. Muccie presented his report with no additions.

Engineer's Report *

Mr. Ruchit Patel presented his report with the no additions.

PROGRESS OF PROJECTS

- **2023 Sewage Collection System Rehabilitation Phase 1**

The 2023 sewer rehab project phase 1 bid was held on April 3rd, 2024, and construction will begin in June. T&M will send out a proceed notice soon.

UNFINISHED BUSINESS

- **FMERA – Avenue of Memories Sewer Improvements**

The project is still on going.

- **Sun Eagles Golf Course**

Nothing new to report.

- **Confined Space Rescue Shared Service Agreement**

Mr. Lewis is still waiting for a proposal.

- **New Camera Truck**

Mr. Muccie will view a demo of a new camera truck. The camera truck will be included in the bond.

- **Old Orchard Pump Station**

T&M to plan a site visit for dip in area to discuss with contractor, as there are draining issues and would potentially need to the manhole to be raised and a new hatch.

- **Maintenance Garage Structural Inspection Proposal**

Mr. Berkley suggested Sysmex tape could be used.

- **Garage Water Heater**

Both quotes have come in too high, and the board suggested it be tabled for next month's meeting for further discussion.

- **Vendor Response Time**

Mr. Muccie stated that when vendor contracts are being re-bid, response time from them should be incorporated in the contract.

- **RACO Alarm Boxes for 13 Pump Stations**

Mr. Muccie stated that he is to investigate other options and suggests these can also be an item for the bond.

- **ESA Website**

Keith Kennedy of Habitat Visual supplied a quote for our website that the board stated was too high. A new quote is in the process of being given by a different consultant.

- **Cybersecurity Awareness Training**

To be completed by 6.30.24

- **ESA Emergency Response Contract (2024-2027)**

Current contracts are set to expire at the end of 2024. Mr. Patel will contact Mr. Schreiber for previous contracts and bidding information.

NEW BUSINESS

• **246 Route 35 Eatontown, LLC**

The board has approved to charge for each of the 5 stores.

• **TAD Landscape & Design, LLC Proposal for maintaining additional easements and pump station**

Mr. Berkley made a motion to approve maintaining additional easements and pump stations in the total amounts below and seconded by Mrs. Migliaccio.

Proposal: Maintain additional easements and pump station.

Mitchell Drive- TAD will maintain grass along fence line once per month. The price of this job will be \$200.00.

Wykoff Road- TAD will cut up tree laying across manhole, remove all brush and briar patches back to tree line for entire length of easement. The price of this job will be \$1,175.00. Monthly maintenance will be \$220.00.

Reynolds Drive- TAD will clean up three feet on each side of vent pipe and cut down three trees. The price of this job will be \$775.00. Monthly maintenance will be \$150.00.

Wampum Pump Station- TAD will spray inside of fence area and around perimeter up to meter on back side, every two months. The price of this job will be \$325.00 per spraying of station.

• **Municipal Maintenance Quote for Lewis St. Pump Station**

Mr. Berkley made a motion to approve the following quote from Municipal Maintenance and it was seconded by Mrs. Migliaccio.

BUDGETARY ESTIMATE

Project Name: Supply and Install New Sulzer Pump Base 90's, 6" Discharge Pipe, and Stainless Steel Rails at Lewis Pump Station

Item	Qty	Description	Unit Price	Total Price
1.	1	Perform the following work: • Deliver and Set up 4" Godwin pump as a standby with customer owned 4" Godwin bypass pump 1 day prior to commencement of job with township crew • Customer is to isolate wet well with inflatable sewer bag • Customer to operate the bypass pump • MMC will set up cellular dialer for bypass pumping • Customer to clean wet well with Township owned vacor truck • OSHA confined space crew to enter the wet well to perform the following: • Pull up existing station 4" submersible pumps • Supply and install new Sulzer pump discharge base 90's • Supply and install (2) new stainless steel Sulzer intermediate and top rail brackets • Supply and install (2) new 6" discharge pipe with unflanges • Supply and install (2) new 6" 90 deg elbows at flange at wet well wall • Supply and install (2) new 2" stainless steel pump rails • Supply and install (2) new 4" x 6" eccentric pipe reducers • Set existing 4" submersible pumps down new rail system	\$ 32,000.00	\$ 32,000.00
Total			\$	32,000.00

Comments:

- This quotation does not include any taxes if applicable
- This quotation does not include and electrical work.
- This quotation does not include pump repairs.
- This quotation is based on the use of the customers Godwin bypass pump as the primary and MMC owned pump will be on standby.
- This quotation does not include any concrete work.
- This quote does not include sewer bags, pipe fittings, other than parts to tie into customers primary bypass pump.
- This quotation is based on NJ Prevailing Wages.
- This quotation is for budgetary purposes only. All work will be billed at maintenance rates.

If you have any questions concerning this quotation, please contact:

• **Atlantic Alarm**

Mr. Berkley made a motion to approve the following proposal seconded by Mrs. Migliaccio.

Client Information

Eatontown Sewerage Authority-Maintenance
103 Throckmorton Street
Eatontown, NJ 07724

Proposal Number 1235
Date 6/13/2024 Expires 7/13/2024
Salesperson John Amato

Qty	Description
1	PROA7- LTE, PIR, 3-MINIZ CONTACTS
3	RESIDEO PROSIX MOTION SENSOR

Sub Total	\$661.50
Sales Tax	\$0.00
Total This Proposal	\$661.50

Recurring Charges		
Description	Monthly Amount	Frequency
Cellular Monitoring & Total Connect	\$39.95	Monthly
Total Recurring Monthly Amount:		\$39.95

• **Resolution #2024-07-01: Closing out GKA Snacks Project and Releasing Escrow Funds, 556 Industrial Way West, B/L 3502-1**

Mr. East moved to approve the resolution for GKA Snacks projects seconded by Mr. Berkley.

• **CPR Training for ESA**

Mr. Gary Cummings advised that he will be able to train the ESA in CPR. It will be a 3.5-hour class session on a Saturday at the fire house. He will further communicate / coordinate with the details and dates with Tina Zavalas.

BILLS

Resolution to authorize paying the bills in the amount of \$ 55,241.72 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Peter Berkley and Jeanna Migliaccio
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Lori Flynn

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:
 (July 2024 Operating Expenses) \$ 55,241.72
 (August 2024 Salaries) \$ 35,278.36
Total Transfers: \$ 90,520.08

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$ 55,241.72 and to Kearny Bank payroll account for the payroll of July 2024 in the amount of \$35,623.98, was offered by Mr. East, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Peter Berkley and Jeanna Migliaccio
NEGATIVE: None
ABSTENTION: None
ABSENT: Lori Flynn

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to J. Fletxher Creamer & Son, Inc., in the amount of \$16,000.00 for 6 Violante Court lateral replacement and to T&M Associates in the amount of \$2,595.19 for work relating to Sewer Collection System Rehab Phase 1 June engineering services, was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

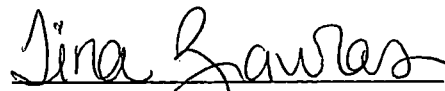
AFFIRMATIVE: Ken East, Peter Berkley and Jeanna Migliaccio
NEGATIVE: None
ABSTENTION: None
ABSENT: Lori Flynn

EXECUTIVE SESSION

Mr. Berkley stated that an executive session was needed to go over personnel matters. The Board went into executive session at 6:15pm. The executive session ended at 6:23pm. No further action was taken.

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 6:24pm.


Assistant Treasurer

*** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.**