

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on June 14, 2022 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Peter Berkley, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Jeanna Migliaccio
Kenneth East
Brian Charnick
Lori Flynn

ALSO PRESENT: Ted Lewis, Executive Director
Kevin O'Keeffe, Engineer
John Bonello, Attorney
Herb Volner, Superintendent
Michelle Hu, Treasurer
Gloria Aderton, Assistant Treasurer
Herman Redd

MEMBERS ABSENT: None

CITIZENS PRESENT: None

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on May 10, 2022. The motion was seconded by Mr. Charnick and adopted on a unanimous voice vote.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Engineering Committee

There was no committee report.

Technological Committee

Mr. Berkley has contacted the MEL Institute to begin the process of having them complete a free technology audit which they offer to members and an email with survey questions was recently received from the vendor that is conducting the audit.

Executive Director's Report *

Mr. Lewis presented the Executive Director's report with the following additions:

- **Borough Road Program**

The Authority is still working to coordinate underground pipe repair efforts with the Borough for streets that are scheduled for repaving or other work in order to maximize efficiency and minimize costs. The sewer lines near potential roadwork projects have had video inspections done as part of this effort and a minor issue was found in one of the lines by the Lewis Street pump station. This is an ongoing issue as the Authority coordinates with the Borough and other utility companies as NJAWC is also planning several water main projects in town.

- **Borough Take Over**

Mr. Lewis spoke with the bond counsel and he does not believe there will be a problem with the Borough taking a percentage of the Authority's revenue as anticipated. There should be sufficient funds to satisfy both bond requirements and the percentage the Borough will request.

- **Old Orchard Pump Station**

No significant change in status. Mr. Bonello explained the steps of the legal process and how it only affects the financial value attached to the parcel and the Authority is free to proceed with the pump station renovation while the developer negotiates over the value.

Superintendent's Report *

Mr. Volner presented his report with the following addition:

- **Circle Pump Station**

Mr. Volner said that they are checking and cleaning out the wet well at Circle PS on a daily basis as there has been more debris turning up since the opening of Wawa.

Mr. Lewis noted that one of the pumps at the Lewis Street pump station needs to be replaced after several repair attempts and the cost will be approximately \$13,500.

Attorney's Report

There was no attorney's report.

Engineer's Report *

Mr. O'Keefe presented the Engineer's report with no additions.

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

Status as noted previously.

UNFINISHED BUSINESS

- **Route 35 Emergency Repairs**

The work has all been completed and T&M is working on project closeout.

- **Borough 2022 Capital Road Program**

Status as noted previously.

- **2022 Sewer Collection System Rehabilitation**

The Engineer is working on a phased proposal for future approval in order to reduce the possibility of as many emergency repairs as possible.

- **Asset Management Plan**

No change in status.

NEW BUSINESS

- **Resolution #2022-06-01: Closing out Lidl Development Project and Releasing Maintenance Bond, 136 Hwy 35, Block 1401, Lot 14**

The Lidl Development Project has been completed and the Engineer has approved closing out the project.

Resolution to authorize closing out the Lidl Development Project and Releasing the Maintenance Bond was offered by Mr. Berkley, seconded by Mr. East, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: None

BILLS

Resolution to authorize paying the bills in the amount of \$30,795.79 as submitted from the operating account in Kearny Bank was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(June 2022 Operating Expenses)	\$ 30,795.79
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(July 2022 Salaries)	\$ 33,974.62
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Total Transfers:	\$ 64,770.41
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Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$30,795.79, and to Kearny Bank payroll account for the

payroll of July 2022 in the amount of \$33,974.62, was offered by Mr. Berkley, seconded by Mrs. Flynn, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: None

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$735.00 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection and \$356.65 for work relating to Route 35 Emergency Sewer Replacement; and to Cleary Giacobbe Alfieri Jacobs LLC in the amount of \$3,582.00 for Old Orchard Pump Station Easements legal fees was offered by Mr. Berkley, seconded by Mrs. Flynn, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: None

ADJOURNMENT

With no further business to address, Mr. Berkley moved to adjourn the meeting at approximately 5:38 p.m.

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***