

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on June 11, 2024, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Ken East
Lori Flynn
Stacey Fox

MEMBERS ABSENT: Jeanna Migliaccio

ALSO PRESENT: Theodore Lewis, Executive Director
Chris Muccie, Superintendent
Ruchit Patel, Engineer
John Bonello, Attorney
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Tina Cheng, Office Clerk
Dan Edgeworth, Maintenance

CITIZENS PRESENT: Frank Scatuorchio of 28 Monmouth Road came to advise of a force main and it possibly being 3ft above the street.

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on June 11, 2024. The motion was seconded by Mr. Berkley.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis presented his report with no additions.

Superintendent's Report *

Mr. Muccie presented his report with no additions.

Engineer's Report *

Mr. Ruchit Patel presented his report with the no additions.

PROGRESS OF PROJECTS

- **2023 Sewage Collection System Rehabilitation Phase 1**

The 2023 sewer rehab project phase 1 bid was held on April 3rd, 2024, and construction will begin in June. T&M will send out a proceed notice soon.

UNFINISHED BUSINESS

- **FMERA – Avenue of Memories Sewer Improvements**

The project is still on going.

- **Sun Eagles Golf Course**

Nothing new to report.

- **Office Space**

Furniture to be item added for bond. This is to be removed from the agenda for the next meeting.

- **Confined Space Rescue Shared Service Agreement**

Mr. Lewis is still waiting for a proposal.

- **Garage Gate Repair**

To be removed from next month's agenda.

- **New Camera Truck**

Mr. Muccie will view a demo of a new camera truck. The camera truck will be included in the bond.

- **Old Orchard Pump Station**

T&M to plan a site visit for dip in area to discuss with contractor, as there are draining issues and would potentially need to the manhole to be raised and a new hatch.

- **Maintenance Garage Structural Inspection Proposal**

Mr. Berkley suggested Sysmex tape could be used.

- **Garage Water Heater**

Both quotes have come in too high, and the board suggested it be tabled for next month's meeting for further discussion.

- **Vendor Response Time**

Mr. Muccie stated that when vendor contracts are being re-bid, response time from them should be incorporated in the contract.

- **RACO Alarm Boxes for 13 Pump Stations**

Mr. Muccie stated that he is to investigate other options and suggests these can also be an item for the bond.

- **ESA Website**

Keith Kennedy of Habitat Visual supplied a quote for our website that the board stated was too high. A new quote is in the process of being given by a different consultant.

- **Cybersecurity Awareness Training**

To be completed by 6.30.24

NEW BUSINESS

- **ESA Emergency Response Contract (2024-2027)**

Current contracts are set to expire at the end of 2024. Mr. Patel will contact Mr. Schreiber for previous contracts and bidding information.

BILLS

Resolution to authorize paying the bills in the amount of \$ 44,309.69 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

- AFFIRMATIVE: Ken East, Peter Berkley, Stacey Fox and Lori Flynn
- NEGATIVE: None
- ABSTENTION: None
- ABSENT: Jeanna Migliaccio

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(June 2024 Operating Expenses)	\$ 44,309.69
(July 2024 Salaries)	\$ <u>36,623.98</u>
Total Transfers:	\$ 80,933.67

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$ 44,309.69 and to Kearny Bank payroll account for the payroll of July 2024 in the amount of \$36,623.98, was offered by Mr. East, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

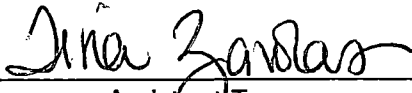
- AFFIRMATIVE: Ken East, Peter Berkley Stacey Fox and Lori Flynn
- NEGATIVE: None
- ABSTENTION: None
- ABSENT: Jeanna Migliaccio

EXECUTIVE SESSION

Mr. Berkley stated that an executive session was needed to go over personnel matters. The Board went into executive session at 5:30pm. The executive session ended at 5:48pm. No further action was taken.

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 5:50pm.


Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***