

Executive Director's Report – May 14, 2024

FROM – Ted Lewis

RE: Monthly Report – April / May 2024

1. **Employee Issues** – We received a total of ten applications for the maintenance #2 position; Chris Muccie and Tina Z. met with each applicant and reduced the field to 4. Chris and I interviewed the finalists and selected Stephen Jones, who lives here in Eatontown (White Street). Stephen already has a CDL license with the tanker endorsement, so he has a head start on training. Stephen is scheduled to start on May 13.
2. **Confined Space Rescue** – We have not yet received a proposed contract from Asbury Park – I have contacted the Fire Chief and he assured me he will find out what the delay is.
3. **Capital Improvement Projects** – We had a pre-construction May 8 for the 2023 improvement package (Lewis St / Pine Brook and South St.). Work is anticipated to begin June 3 and be complete by September 1.
4. **“Downstream Improvements”** – T&M engineers are working with applicants on an issue that has never come up during my tenure with the Authority – the need to increase the capacity of the system. Two projects currently in the design stage, Liberty Point and Monmouth Square, will have a significant impact on the system. The Liberty Point project (formally Howard Commons, which was served by the Fort Monmouth Sewer System) will add 275 residential units and a small amount of commercial use, while Monmouth Square (the Mall) will add 1,000 residential units. We currently process 8,577 units – the new projects would increase that to over 9,850 an increase of 15%. The Sewer Capacity Analysis work indicates the need for downstream expansion and that raises the question of who pays. We had a conference call with FMERA on April 25 but were not able to resolve the issue.
5. **Liberty Point (Howard Commons)** – We are still working with the applicant (see above).
6. **Maintenance Shop Wall Cracks** – Chris and his crew have noted wall cracks in the shop – we received a proposal from T&M to have their structural engineer look at the cracks – I would like to discuss the issue at the meeting before moving forward.
7. **New Laptop** – The new unit has been installed at my desk and is a significant improvement; Chas. Massa will clean up the old unit and set it up in the maintenance shop.