

Executive Director's Report – April 12, 2022

FROM – Ted Lewis

RE: Monthly Report - March / April 2022

- 1. Lori's Resignation** – As I noted in my recent email, Lori submitted her resignation in order to accept a new full-time position she was offered. The good news is that she is still interested in the Authority and has submitted her resume to the Borough to be appointed to complete Herman's unexpired term.
- 2. Lori's Replacement** – We posted the part time position in Borough Hall and posted online – we were able to generate interest from two people but eventually only received one application. After interviewing Chrystal Hernandez and checking with the personnel committee we offered her the job and she accepted. Chrystal is a local resident who graduated from Monmouth Regional and is well known and liked in the community.
- 3. Interest Waiver** – As we discussed in January, the state issued an order regarding interest on residential accounts. The order was confusing, and John Bonello initially thought that it was an extension of the "grace period;" after further discussion with Edmonds, John, and the Borough it appears that it is a flat waiver of the interest - the result for us is the loss of about \$6,200 owed in interest.
- 4. Borough Road Program** – We have not heard back from the Borough about having or repair on Lewis Street included in their bond.
- 5. Asset Management Proposal**- Steve sent the proposal that Christine originally prepared in 2019 and I distributed same to the members.
- 6. Post Dated Payments** – On numerous occasions residents have submitted postdated checks they expect us to hold until the payment is due – in one case up to 9 months in advance. In order to limit our liability Gloria has prepared for your consideration a revision to our rules that limits postdated checks to 7 days.
- 8. Project Closeout** – Michelle reports that the closeout of numerous projects is held up by the need for applicants to submit as built plans based on GIS format.
- 9. Pine Brook Road Repairs** – We sent a bill to FMERA's contractor who damaged our force main (\$14,194) – we have not heard back as of this writing.
- 10. Borough Take Over** – The Chairman has meet with the Mayor and will report on their discussion at our meeting.
- 11. Route 35 Damaged Main** – The engineer has reviewed and approved invoices from our emergency repair contractor in the amount of \$180,696.89; this does not include the cost to repave the area after the 90-day settling period.