

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on March 14, 2023 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Jeanna Migliaccio, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Brian Charnick
Jeanna Migliaccio
Kenneth East

MEMBERS ABSENT: Lori Flynn

ALSO PRESENT: Ted Lewis, Executive Director
Michelle Hu, Treasurer
Tina Zavalas, Assistant Treasurer
Chrystle Hernandez, Office Clerk

ALSO ABSENT: Stephen Schreiber, Engineer
John Bonello, Attorney

CITIZENS PRESENT: None

APPROVAL OF MINUTES

Mr. Berkley moved to approve the minutes of the reorganization meeting and the regular meeting held on February 14, 2023, as submitted. The motion was seconded by Mr. Charnick and adopted on a unanimous voice vote. The Board agreed to continue the same committees as of last year to this year.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis presented his report with the following additions:

TRWRA authorized bonds for 140 million through NJ Infrastructure trust that will increase ESA's annual fees to about \$700k a year, which is a 20% increase to our overall budget. The ESA Board will have to consider rate increases at the end of the year.

Old Orchard Pump station is up and running. T&M suggested paving the gravel area off the driveway leading to the pump station. It is estimated that it'll cost about \$15,000 to be paved. T&M mentioned the contingency plan in place for additional costs.

Superintendent's Report *

Mr. Volner presented the Superintendent's report with no additions.

Engineer's Report *

Although Mr. Schreiber was absent, his report was submitted and reviewed by the board.

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

Status as noted in Engineer's report.

UNFINISHED BUSINESS

- **Asset Management Plan**

Peter and Ken had a conference call and went over the modifications of the plan. The manholes are not in the plan. Mr. Schreiber recommended to TV one quarter of sewer system each year to start tracking breaks and repairs in order to properly map these areas in the future.

- **FMERA – Avenue of Memories Sewer Improvements**

Status as noted in Engineer's report.

- **Sun Eagles Golf Course**

We are still waiting for the Parshall Flumes issue to be resolved. The Developer has not paid the remainder of the connection fees. Mr. Schreiber will reach out to contact for updates.

NEW BUSINESS

- **Elected Official Seminar – Online Course**

The Elected Officials Online Training Course is available through the MEL website. The deadline to complete the course is May 1, 2023. The MEL will continue to provide a credit of \$250 for each municipal elected official who completes the course.

- **Low Income Household Water and Sewer Assistance Program**

One resident already applied for the State Assistance Plan, stated by Michelle Hu. The NJDCA would like to enter into a Data Sharing Agreement with the Authority such as providing a monthly report to the DCA with all delinquent customers' names, addresses, owed amounts, and other account information. The Board suggested reviewing the agreement and contract with Mr. Bonello to see the legality of sharing the information requested.

- **Wilson Avenue Sanitary Sewer Extension**

T&M has reviewed the drawings from Colliers Engineering for the Wilson Avenue sanitary sewer extension to serve Eatontown Park and the County DPW in the future. Ultimately, FMERA would like ESA to accept the new sewer lines as part of the ESA system.

BILLS

Resolution to authorize paying the bills in the amount of \$458,457.67 as submitted from the operating account in Kearny Bank was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio

NEGATIVE: None

ABSTENTION: None

ABSENT: Lori Flynn

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(March 2023 Operating Expenses) \$ 458,457.67

(April 2023 Salaries) \$ 35,894.41

Total Transfers: \$494,352.08

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$458,457.67, and to Kearny Bank payroll account for the payroll of April 2023 in the amount of \$35,894.41, was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio

NEGATIVE: None

ABSTENTION: None

ABSENT: Lori Flynn

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$16,175.50 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection and \$1,214.00 for work relating to the Asset Management Plan, to TR Weniger Inc., in the amount of \$219,688.56 for Old Orchard Pump Station Replacement Payment certificate #1 and \$149,702.84 for payment certificate #2, and to Municipal Maintenance Company in the amount of \$38,845.00 for supplied one flygt submersible lift pump to EatonCrest Pump Station was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio

NEGATIVE: None

ABSTENTION: None

ABSENT: Lori Flynn

EXECUTIVE SESSION

A motion to go into Executive Session at 5:36 p.m. for the purpose of discussing legal matters was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on a unanimous voice vote.

Upon completion, the Executive Session was closed. The board members returned to the Regular Session at 5:46 p.m. Mr. Berkely stated that during the executive session discussion pending litigation with Old Orchard Country Club Associates it was best not to pursue an appeal until Mr. Bonello was present.

ADJOURNMENT

With no further business to address, Mrs. Migliaccio moved to adjourn the meeting at 5:47 pm.

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***