

## **Executive Director's Report – February 14, 2023**

FROM – Ted Lewis

RE: Monthly Report – January / February 2023

- 1. New Office Hire** – Michelle and I interviewed the 3 individuals who applied and rated them. I made an offer to the applicant who was our first choice – local resident Tina Zavolas but as of this writing have not received a formal acceptance.
- 2. Office Operations-** Being without one person during our busiest time has put a great deal of pressure on Michelle and Chrystle – they have both put in many extra hours and I appreciate their efforts.
- 3. Herb's Retirement** – Herb has volunteered to postpone his retirement date until June in the hope that Kevin or Chris will have their C-2 certification by that time.
- 4. Professional Resumes** – We received 8 resumes for our 4 consultant positions (1 each for attorney and auditor, 2 for engineer and 4 for bond attorney).
- 5. Interest Waivers** – We often receive requests for interest waivers – our standard response is that they will have to appeal to the Board – that is usually the end of it. This month we received a written request from a resident asking that his interest be waived because he was ill and lost the bill – I recommend against such a waiver.
- 6. Preconstruction Meeting** – On 01/13 we held a preconstruction meeting with the contractor regarding the replacement of our last two diesel generators. The notice to proceed was issued shortly after the meeting.
- 7. Sun Eagles** – Steve is looking into the issue of the Parshall Flume metering device and should have an update at the meeting. We advised the applicant of the increase in the connection fee rate – by both email and regular mail - but have not had any reaction from them. We advised the Building Department that they could issue the construction permits for the Mount Laurel units located at Tinton and Maxwell, but that no C.O.s could be issued beyond the group of 20 whose connection fees have been paid.
- 8. Howard Commons / Liberty Point** – A meeting with the developer of the Howard Commons area on Pine Brook Road is scheduled for 2/9 – we will report on it at the Board meeting.