

The regular meeting of the Eatontown Sewerage Authority was held at 5:03 P.M. on February 13, 2024, in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Jeanna Migliaccio, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

## **ROLL CALL**

**MEMBERS PRESENT:** Jeanna Migliaccio  
Peter Berkley  
Stacey Fox  
Lori Flynn

**MEMBERS ABSENT:** Ken East

**ALSO PRESENT:** Ted Lewis, Executive Director  
Chris Muccie, Superintendent  
Ruchit Patel, Engineer  
John Bonello, Attorney  
Michelle Hu, Treasurer  
Tina Zavalas, Assistant Treasurer  
Chrystle Hernandez, Office Clerk  
Dan Edgeworth, Maintenance

**CITIZENS PRESENT:** None

## **APPROVAL OF MINUTES**

Mr. Berkley moved to approve the minutes of the regular meeting held on January 9<sup>th</sup>, 2024. The motion was seconded by Mrs. Flynn and adopted by a voice vote and abstained by Stacey Fox.

## **REPORTS OF COMMITTEES, MEMBERS, & ENGINEER**

### **Executive Director's Report \***

Mr. Lewis presented his report with the following additions: Mr. Lewis stated our acting superintendent Chris Muccie was reviewing our safety records and discovered we may not be compliant with some safety issues. Mr. Lewis has contacted the Chief of the Asbury Park Fire Department to give a proposal to be on the Rescue team.

### **Superintendent's Report \***

Mr. Muccie presented the Superintendent's report with the following addition: Continuing to make sure The Authority is up to code & compliant. Truck #30 tailgate is broken, needs to be repaired/replaced to meet NJDEP requirement. Start grease trap inspections. Mr. Muccie stated that we might need to bypass the police to get the SCADA system to work. He also said that we should have a fire extinguisher at each pump station.

**Engineer's Report \***

Mr. Ruchit Patel presented his report with the following addition: Mr. Patel asked the board to give First Watch Restaurant connection fee credit because the previous occupant nearby was Burger King. After discussion the board approved granting 1 unit connection fee credit.

**PROGRESS OF PROJECTS**

- **2023 Sewage Collection System Rehabilitation Phase 1**

The 2023 sewer rehab project phase 1 is scheduled to be ready to bid March 2024.

**UNFINISHED BUSINESS**

- **FMERA – Avenue of Memories Sewer Improvements**

Mr. Lewis stated we are waiting for follow-up on the relocation of the pump station.

- **Sun Eagles Golf Course**

T&M to set up a call to follow-up with partial flume meter.

- **NJUA JIF Cyber Risk Management Program**

Mr. Massa will be the one to sign up for the cybersecurity emails. Mr. Berkley to work with Mr. Massa.

- **Office Space**

The Personnel committee and Mr. Lewis visited office space across the street from Borough Hall. The available office space is on the 2<sup>nd</sup> floor, which makes it difficult for the public to access. Mr. Lewis suggested moving this topic to next month for further discussion.

**NEW BUSINESS**

- **Resolution #2024-02-01: Renewing Landscaping Contract with T.A.D. Landscaping & Design**

*Mrs. Migliaccio offered a Resolution to approve T.A.D. consultants' agreement. The resolution was seconded by Mr. Berkley and adopted on the following roll call vote:*

**ROLL CALL**

AFFIRMATIVE: Brian Charnick, Jeanna Migliaccio, Peter Berkley and Lori Flynn

NEGATIVE: None

ABSTENTION: Stacey Fox

ABSENT: Ken East

**BILLS**

*Resolution to authorize paying the bills in the amount of \$ 513,504.88 as submitted from the operating account in Kearny Bank was offered by Mrs. Migliaccio, seconded by Mrs. Flynn, and adopted on the following roll call vote:*

**ROLL CALL**

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Lori Flynn, and Peter Berkley

NEGATIVE: None

ABSTENTION: Stacey Fox

ABSENT: Ken East

**APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS**

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(February 2024 Operating Expenses) \$ 513,504.88

(March 2024 Salaries) \$ 36,623.98

Total Transfers: \$ 550,128.86

***Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$513,504.88 and to Kearny Bank payroll account for the payroll of March 2024 in the amount of \$36,623.98, was offered by Mrs. Migliaccio, seconded by Mr. Berkley, and adopted on the following roll call vote:***

**ROLL CALL**

AFFIRMATIVE: Jeanna Migliaccio, Brian Charnick, Lori Flynn, and Peter Berkley

NEGATIVE: None

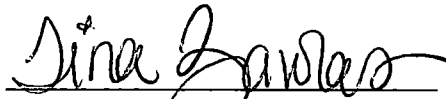
ABSTENTION: Stacey Fox

ABSENT: Ken East

**EXECUTIVE SESSION**

**ADJOURNMENT**

With no further business to address, Mrs. Migliaccio moved to adjourn the meeting at 5:51pm

  
Assistant Treasurer

***\* All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***