

A Public Hearing for the 2022 Connection Fee of the Eatontown Sewerage Authority was held at 5:00 P.M. on December 12, 2022 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The 2022 connection fee was increased from \$2,173.00 to \$2,355.00 and adopted on a unanimous voice vote. The question was raised to Mr. Oliwa and Mr. Bonello about when the new rate goes into effect and the answer was that it is effective as soon as it is approved (immediately). No public attended the Hearing. The Minutes of the Hearing were transcribed by Deanna Wizbicki of Depo Link.

A Public Hearing for the adoption of the 2023 Budget of the Eatontown Sewerage Authority was held at 5:08 P.M. on December 12, 2022 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. No public attended the Hearing.

The regular meeting of the Eatontown Sewerage Authority was held at 5:15 P.M. on December 12, 2022 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Peter Berkley, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

## **ROLL CALL**

MEMBERS PRESENT: Peter Berkley  
Kenneth East  
Brian Charnick  
Jeanna Migliaccio  
Lori Flynn

ALSO PRESENT: Ted Lewis, Executive Director  
Kevin O'Keeffe, Engineer  
John Bonello, Attorney  
Herb Volner, Superintendent  
Michelle Hu, Treasurer  
Gloria Aderton, Assistant Treasurer  
Robert Oliwa, Auditor  
Stephen Colville, Auditor  
Deanna Wizbicki, Court Reporter  
Chrystle Hernandez, Office Clerk

MEMBERS ABSENT: None

CITIZENS PRESENT: None

## **APPROVAL OF MINUTES**

Mr. East moved to approve the minutes of the regular meeting held on November 8, 2022. The motion was seconded by Mr. Berkley and adopted on a majority voice vote; Mrs. Flynn abstained.

## REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

### Executive Director's Report \*

Mr. Lewis presented his report with the following addition:

- **Old Orchard Pump Station**

Mr. Lewis noted that NJNG did move the gas line to the new location for the pump station.

- **Borough Hall Renovation**

ESA office staff and all furniture were relocated to the clerk's office for several days while the ESA office received a facelift with new paint and carpet. Once the work was complete, everything was moved back and normal operations resumed. It should be noted that the ESA maintenance staff did almost all the physical moving of the office back and forth and they did an amazing job minimizing downtime.

### Superintendent's Report \*

Mr. Volner presented his report with no additions. One relevant issue was brought up which is that when the Borough upgraded the phone system a few months ago, they digitized all the traditional fax machines, including the one in the maintenance garage which was used to receive and print OneCall tickets. The police department is in charge of the phone system upgrade and is working on a solution which will involve installing an analog line adapter on the garage fax machine. In the meantime, the OneCall tickets have been rerouted to the main office fax and the resulting emails are forwarded to the maintenance staff.

### Engineer's Report \*

Mr. O'Keefe presented the Engineer's report with no additions.

## PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

Status as noted in Engineer's report.

## UNFINISHED BUSINESS

- **Asset Management Plan**

Status as noted in Engineer's report.

- **FMERA – Avenue of Memories Sewer Improvements**

Status as noted in Engineer's report.

- **Sun Eagle Golf Club Sewer Application**

Status as noted in Executive Director's report.

## NEW BUSINESS

- **2022 Connection Fee Approval**

***Resolution to approve the 2022 connection fee was offered by Mr. Berkley, seconded by Mr. East, and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

- **Adoption of 2023 Budget**

***Resolution to adopt the 2023 budget was offered by Mr. Charnick, seconded by Mrs. Flynn, and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

- **Resolution #2022-12-01: Closeout of Fumiya Sushi Project and Return Remaining Escrow, 315 Highway 35, Block 3801, Lot 21-22**

***Resolution #2022-12-01, closeout of Fumiya Sushi Project and return remaining escrow was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

- **Resolution #2022-12-02: Closeout of Amended DCH Ford Project and Return Remaining Escrow, 85 Highway 36, Block 2401, Lot 54**

***Resolution #2022-11-02, closeout of amended DCH Ford Project and return remaining escrow was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

## BILLS

***Resolution to authorize paying the bills in the amount of \$43,197.93 as submitted from the operating account in Kearny Bank was offered by Mr. Berkley, seconded by Mr. Charnick, and adopted on the following roll call vote:***

### ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

## APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:	
(December 2022 Operating Expenses)	\$ 43,197.93
(January 2023 Salaries)	\$ 34,406.85
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Total Transfers:	\$ 77,604.78

***Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$43,197.93, and to Kearny Bank payroll account for the payroll of January 2023 in the amount of \$34,406.85, was offered by Mr. Berkley, seconded by Mr. Charnick, and adopted on the following roll call vote:***

### ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

***Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$2,003.00 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection and \$4,491.00 for work relating to the Asset Management Plan and to Cleary Giacobbe Alfieri Jacobs LLC in the amount of \$846.00 for Old Orchard Pump Station Easements November 2022 legal fees was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:***

### ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: None

## **ADJOURNMENT**

With no further business to address, Mr. Berkley moved to adjourn the meeting at approximately 5:37 pm.

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Assistant Treasurer

***\* All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***