

## **Executive Director's Report – November 8, 2022**

FROM – Ted Lewis

RE: Monthly Report – October / November 2022

1. **Sun Eagles** – The applicant has secured certificates of occupancy for some of the units in phase 1 (which will allow them to sell them)
2. **2023 Budget**
  - CAPITAL** – We budgeted substantial funds in the 2022 budget to cover the costs of the Old Orchard pump station and the diesel generator replacement – both projects have been delayed so those funds will be in the 2023 capital account. When we include our proposed collection system, our 2023 capital total increases to 1.2 million.
  - Two Rivers Bill** – Our 2022 bill finally arrived and was up \$173,889 from 2021 (although still less than we budgeted for). We received a credit of \$96,660 for “flow through Fort Monmouth”; we also found a minor error in the bill that will result in a credit of \$1,000+ on our next invoice. Two Rivers is using the lull in bonding costs to pay for infrastructure improvements – the major one being their “pump station #12” which serves us and Tinton Falls. The gallonage – or “flow” which forms the largest part of our bill was down about 2%.
3. **Old Orchard Pump Station** – The commissioner’s report, initially due in December has been delayed until February due to scheduling problems. We are scheduled to meet with the commissioners on January 4<sup>th</sup> in Red Bank.
4. **FMERA Infrastructure** – T&M’s work on the infrastructure plan is being complicated by differences between the county and FMERA regarding location of, and access to, the proposed pump station. T&M is trying set up a remote meeting with both agencies as of this writing.
5. **Borough Hall Renovation** – The renovation of the building has begun but work in our area will probably be done after the holidays; also, it now seems we will not be asked to contribute to the cost. Our office staff is looking into reorganizing the layout and possibly getting some new furniture
6. **Borough / Authority Relationship** – The state approved our amendment to our budget, and we are ready to issue a check to the Borough. We have also included \$200,000 in our 2023 budget to cover the cost next year.
7. **Job Description** – Due to scheduling conflicts Peter, John and I have not been able to make any progress on a revised reviewed Executive Director job description.