

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on January 10, 2023 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Peter Berkley, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Kenneth East
Brian Charnick
Lori Flynn
Jeanna Migliaccio

ALSO PRESENT: Ted Lewis, Executive Director
Kevin O'Keeffe, Engineer
John Bonello, Attorney
Michelle Hu, Treasurer
Chrystle Hernandez, Office Clerk

ABSENT: Herb Volner, Superintendent

CITIZENS PRESENT: None

APPROVAL OF MINUTES

Mr. East moved to approve the minutes of the regular meeting held on December 13, 2022. The motion was seconded by Mr. Charnick and adopted on a majority voice vote; Mrs. Flynn abstained.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis presented his report with the following addition:

- **Old Orchard Pump Station**

A meeting was held with all concerned parties however nothing was agreed upon. The attorneys for each party must write up their summaries for submission to the commissioner who will then decide and submit it to the court.

- **Sun Eagles**

Two Rivers are still calibrating equipment. Mr. O'Keeffe added that Two Rivers have a preliminary schedule for construction and repaving in 2-3 weeks making it easier to move equipment for the flume.

Superintendent's Report *

Mr. Volner was on vacation. There were no questions.

Engineer's Report *

Mr. O'Keeffe presented the Engineer's report with the added comment that the transfer switch for the Old Orchard pump station should be installed by the end of the week but will not yet be fully functional.

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

Status as noted in Engineer's report.

UNFINISHED BUSINESS

- **Asset Management Plan**

Mr. Berkley requested clarification on a few aspects of the report including generators at each pump station, new population figures and finances needed to fund improvements. New population figures will be recalculated in 2031 and are not of concern at this time. It was determined that a meeting should be scheduled in the future to discuss and answer all questions.

Mrs. Flynn inquired about potential bonds available to help offset costs. Mr. O'Keeffe said T&M would check into any large scale improvement benefits available to municipalities.

- **FMERA – Avenue of Memories Sewer Improvements**

Status as noted in Engineer's report.

- **Sun Eagle Golf Club Sewer Application**

Status as noted in Executive Director's report. The 1st part of 5 payments was made allowing for Certificates of Occupancy on 20 townhomes. Work is being continued on the remaining construction however new connection fees need to be paid before any further certificates are issued. Mr. Lewis noted that fees have been raised in 2023 and the new prices will apply.

NEW BUSINESS

- **Resolution #2023-01-01: Closeout of Eatontown Mini-Mart Project and Return Remaining Escrow, 128 Wyckoff Road, Block 2302, Lot 3**

Resolution #2023-01-01, closeout of Eatontown Mini-Mart Project and return remaining escrow was offered by Mr. Berkley, seconded by Mr. East, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Lori Flynn, Brian Charnick, Jeanna Migliaccio and Peter Berkley

NEGATIVE: None

ABSTENTION: None

ABSENT: None

- **Resolution #2023-01-02: 2023 Risk Management Consultant's Agreement (Conner Strong & Buckelew)**

Resolution #2023-01-02, 2023 Risk Management Consultant's Agreement was offered by Mr. Berkley, seconded by Mr. East, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ken East, Lori Flynn, Brian Charnick, Jeanna Migliaccio and Peter Berkley
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

BILLS

Resolution to authorize paying the bills in the amount of \$43,198.61 as submitted from the operating account in Kearny Bank was offered by Mr. Berkley, seconded by Mr. Charnick, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(December 2022 Operating Expenses) \$ 43,198.61

(January 2023 Salaries) \$ 34,406.85

Total Transfers: \$ 77,605.46

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$43,198.61, and to Kearny Bank payroll account for the payroll of February 2023 in the amount of \$34,406.85, was offered by Mr. Berkley, seconded by Mr. Charnick, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$3,479.00 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection and \$13,227.00 for work relating to the Asset Management Plan

and \$113.50 for work relating to Old Deal Road & Deep Woods Pump Upgrade and to Cleary Giacobbe Alfieri Jacobs LLC in the amount of \$1057.12.00 for Old Orchard Pump Station Easements December 2022 legal fees was offered by Mr. Berkley, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, Jeanna Migliaccio, and Lori Flynn
NEGATIVE: None
ABSTENTION: None
ABSENT: None

EXECUTIVE SESSION

A motion to go into Executive Session at 5:28 p.m. for the purpose of discussing personnel matters was offered by Mr. Berkley, seconded by Mr. East, and adopted on a unanimous voice vote.

Upon completion, the Executive Session was closed. The board members returned to the Regular Session at 5:50 p.m. No action was taken.

ADJOURNMENT

With no further business to address, Mr. Berkley moved to adjourn the meeting at approximately 5:55 pm.

Office Clerk

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***